

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS

DRAFT**MINUTES****Wednesday, November 29, 2017****Hosted by the City of Sausalito****The Spinnaker – 100 Spinnaker Drive****Members Present**

Belvedere: Kemnitzer, McAullife, McCaskill
 Corte Madera: Andrews, Bailey, Furst
 Fairfax: Coler, Lacques, Reed, Weinsoff
 Larkspur: Chu, Haroff, Hillmer, Way
 Mill Valley: McCauley, McEntee, Moulton-Peters, Wickham
 Novato: Athas, Drew, Eklund, Fryday, Lucan
 Ross: Kuhl, Russell
 San Anselmo: Brown, Coleman, McInerney
 San Rafael: Bushey, Colin, Gamblin, McCullough, Phillips
 Sausalito: Burns, Cleveland-Knowles, Cox, Hoffman, Withy
 Tiburon: Fraser, Fredericks, Kulik, O'Donnell, Thier

Ex Officio: Belvedere City Manager Craig Middleton; Fairfax Town Manager Garrett Toy; Mill Valley City Manager Jim McCann; Novato City Manager Regan Candelario; Ross Town Manager Joe Chinn; San Anselmo Town Manager David Donery; San Rafael City Manager Jim Schutz, Sausalito City Manager Adam Politzer; MCCMC Secretary Rebecca Vaughn

Guests were: Marin County Board of Supervisors Judy Arnold, Katie Rice, Kate Sears, and Maureen Parton, Aide to Supervisors Sears; Jason Weber, MCFD; Mark Heine, NFPD; Chris Tubbs, SMFPD

Call to Order

President Colin called the meeting to order at 7:00p.m. and welcomed everyone to the Marin County Council of Mayors and Councilmembers for November 29, 2017. She started off the evening with Two Truths and a Lie as an ice breaker and then invited the Mayors of Fairfax, San Anselmo and Tiburon to come forward in order to say a few words of appreciation regarding their respective outgoing councilmembers.

John Reed, Fairfax Mayor – Introduced retiring Councilmember David Weinsoff. Within a year of moving to Fairfax in 1996, Mr. Weinsoff was serving on the Planning Commission, then he began the documentary film festival in Fairfax that ran for many years. He has served on the Council for three terms, was a great person to work with and will be missed. Mayor Reed thanked Mr. Weinsoff for his service to the community.

Kay Coleman, San Anselmo Mayor – Introduced retiring Councilmember Tom McInerney stating that he brought a brain to everything that he has done. From Fire to Police to Flood protection, she is grateful for all of the committees he has served on and the hours he has spent at their meetings.

Jim Fraser, Tiburon Mayor – Introduced retiring Councilmember Emmett O'Donnell, stating that he has been a Public Servant for 14 years, serving on the Design Review Board, Planning Commission and then Town Council. He also served on the MCCMC Budget committee and other subcommittees such as the Marin Clean Energy Technical Committee. Emmett always wants to do the right thing and he thanked him for his service.

Public Comment

President Colin called for public comment. Seeing none, she introduced Sausalito Mayor Ray Withy.

Welcome and Introduction of Guests

Mayor Withy welcomed everyone to the City of Sausalito. He introduced the following members of the Sausalito Council present: Vice Mayor Joan Cox, Jill Hoffman, Joe Burns. He also introduced newly elected Councilmember Susan Cleveland Knowles, who will be sworn in on December 12th. The following City staff were introduced: City Manager Adam Politzer, City Attorney Mary Wagner, Administrative Services Director Melanie Purcel, City Clerk/Assistant City Manager Lilly Whalen, Police Chief John Rohrabcher, Lieutenant Joe Frost, Public Works Director/City Engineer Jonathon Goldman, Community Development Director Danny Castro, Parks and Recreation Director Mike Langford, City Librarian Abbott Chambers, Human Resources Director Susan Patterson, Tom Perazza, Community Safety and Disaster Preparedness Committee Chair. Three Marin County Supervisors, Kate Sears, Katie Rice and Judy Arnold as well as Maureen Parton, Aide to Supervisor Sears. He also thanked all of the City staff who worked to put this event together and thanked the Spinnaker Restaurant for all that they do for the City of Sausalito.

Once dinner service was underway, President Colin called on Ann Mathieson Executive Director, Marin Promise to give a brief presentation.

4. Presentation:

Ms. Mathieson stated that she was honored to be in attendance at this meeting. She began with an exercise asking everyone to stand and imagine they are recent high school graduates in Marin County. She then asked five tables to sit down. Those left standing are the ones who were able to complete a post secondary degree. Then she asked two more tables to sit down. The remaining standing are children from low income families or people of color who were able to make it to post secondary education. This is the reason for the Marin Promise partnership, that we still have a school system that is not serving all of our kids.

Marin Promise is a partnership of institutions and school districts across the county working together to provide students with an opportunity to learn, grow and succeed regardless of where they live or the color of their skin. Over the past ten years, a persistent education gap has been identified in Marin. Marin has the largest achievement gap in California. By 2028, Marin Promise has vision that this partnership will be able to close that gap.

Marin Promise is doing three things:

- Holding themselves publicly accountable (their report card of cradle to career outcomes is constantly updated) The report card tracks kids after high school to determine if we have been successful in educating them. Right now, they are finding large gaps between those who succeed and those who do not. The details can be viewed on their website.
- Promises to move from talk to action by gathering practitioners from all of the involved sectors to work on outcomes. They have been continuously improving their work over the past five years.
- Promises to remove barriers to progress overall. They have developed a policy / advocacy agenda that identifies five areas to work on.
 1. They want to increase cultural competency for all who work with kids in Marin.
 2. All kids need to graduate college-ready.
 3. More teachers of color are needed.
 4. We need more equitable alignment of educational funding.
 5. All students need to have access to quality preschool.

She would like elected officials to care about this issue and get more involved. They have a partnership council with the 30 organizations that meets quarterly, and would like to have one or more representatives from MCCMC to have a seat on this group. She would like to invite each city to host a Marin Promise Presentation at local Council meetings and is happy to meet with anyone

who would like more information. Please visit the Marin Promise website to view the report card and learn more: <http://marinpromise.org/>

President Colin thanked Ms. Mathieson for her presentation.

5. Committee Reports:

- 5.a. Association of Bay Area Governments –Report provided by Pat Eklund, Novato Councilmember Eklund provided a written report that was available in the agenda packet, with copies provided on each of the tables.
- 5.b. Sonoma Marin Area Rail Transit (SMART) – Dan Hillmer, Larkspur Vice Mayor Hillmer reported that the Larkspur extension is continuing design construction. Pathways are being paved from North San Pedro to the Civic Center, a pedestrian pathway bridge north of San Pedro has been installed. Efforts to restore service after the wildfires, including track and signal inspections, have been very successful. SMART is working with Santa Rosa Junior College, College of Marin and other regional junior college staff to discuss development of curriculum for railroad technical training programs. SMART completed four technical skill training sessions for the track team and three technical skill training sessions for the signal team. After the fires, free public rides were offered to the North Bay, October 9-15. The SMART is board working with staff to create 5000 free passes for riders who are employees of major employers in Sonoma and Marin. Finally, the State Rail Plan that is currently being developed includes a SMART extension along Highway 37. Please visit www.sonomamarintrain.org for more information.
- 5.c. Golden Gate Bridge, Highway and Transportation District – Report from Alice Fredericks, Tiburon Councilmember Fredericks stated that the GGBHTD report is included in the agenda packet. It contains about a dozen major projects that have benefitted Marin. The District maintains the bridge, bus and ferry systems and removes thousands of cars from roads. Please read details of the individual projects in the report.
- 5.d. Transportation Authority of Marin – Report from Alice Fredericks, Tiburon Councilmember Fredericks provided an annual roundup of ongoing projects. The Eastbound lane on the Richmond San Rafael Bridge is scheduled to open in January after a little delay. Thanks to TAM, the lane use has been extended to 7 days per week and one extra hour per day. The westbound bike lane will open later due to relocation of utilities and other obstacles. The Eastbound Sir Francis Drake approach is scheduled for completion in March of 2018. The Bellam offramp, which is a more complicated multi-jurisdictional project, is going out to bid in Spring 2018. The Bettini Center permanent relocation became a candidate for RM3 funding and was awarded \$1.25 million from OBAG so that the Golden Gate Bridge District can take the position of lead agency for the EIR. The direct connector from 101 to 580, another multi-agency project, has a cost estimate of \$235 million. TAM has started looking at renewal of sales tax measure of 2004. TAM is looking at ways to build north-south greenway. At the upcoming TAM meeting, will consider approval of final draft of strategic visioning plan covering what to fund, what to build and where to find the money. This is a 25 year planning document and will be reviewed and renewed in shorter intervals.

What is interesting about this plan is some of the travel data. The data shows that most of the County's traffic originates from within the County. Marin residents make up 72% of trips and the trips that they make begin and end in Marin. Only 4% of our trips are pass through trips, originating and ending in other counties.

5.e. MCCMC Legislative Committee – Report from Alice Fredericks, Tiburon Councilmember Fredericks stated that the committee’s focus will be on state attempts to condition our RHNA numbers and make our implementing and building dependent on something like transportation money. The legislative committee developed a list of tools, what we need and can do to make it a little more possible to do some of this build out. The committee will keep an eye on SB 649, which may be reborn, to allow utility companies to install small cell in our public right of way without public hearings and without paying franchise fees.

6. Program / Guest Speakers: North Bay Fires: Actionable Lessons for Marin Communities
Presentation: Southern Marin Fire Protection District Chief Chris Tubbs, Mill Valley Fire Chief Tom Welch, Marin County Fire Department Chief Jason Weber

Mayor Withy introduced the panelists and stated that there will be a brief presentation and then a question and answer session.

39:11

President Colin and Vice President Withy introduced the panelists speaking about the first responder side of the North Bay fires: Chief Chris Tubbs, Southern Marin Fire Protection District; Chief Tom Welch, Mill Valley Fire Department and Chief Jason Weber, Marin County Fire Department

Chief Tubbs: Explained that the issues experiences in the North Bay have created conversation in each of our communities. He showed video footage from the North Bay fires and footage of areas that have put vegetation management and defensible space practices into play to demonstrate how these practices helped to save homes from destruction during the fire storm.

Chief Weber: Stated that fire knows no boundaries. The night the fire started, they were able to put together at the peak 8 strike teams (43 engine companies) and still have 37 engine companies available to serve Marin County. The County operates as one fire service in Marin County when it comes to emergency response. He spoke about the history of fire in Marin County and reminded the group that vegetation management has to be constantly maintained.

Vegetation used to burn every 12 to 15 years, which naturally reduced fuel loads. Now, with homes, streets, businesses, infrastructure, etc., there is a massive buildup of fuels. Mechanical removal is expensive and we have to be strategic about where we do it.

Chief Weber stated that Marin County had the same weather conditions as Sonoma County experienced on October 8th, with the only difference being that we didn’t have ignition. Marin County got lucky. Marin County Fire, Marin fire agencies and Fire Safe Marin have put together Community Wildfire Protection Plan that focuses on how we move forward together:

- Collaboration
- Prioritization of Fuel Reduction
- Treatment of Structural Ignitability

This is a several hundred page document that utilizes GIS to look at fuels, population, areas with fire history to prioritize where we need to do fuel reduction work.

5 recommendations from the Wildfire Protection Plan:

1. Continue to identify and evaluate fire hazards
2. Articulate and promote land use planning related to fire risk
3. Collaborative development and implementation of wildland fire protection plan

4. Integrate fire and fuel management practices
5. Increase awareness, knowledge and actions individuals and communities can take to reduce loss and property damage from wildfires.

Tom Welch Fire Chief Mill Valley explained that emergency responders are currently being asked many questions about emergency notifications options available such as:

1. How will you notify me
2. What can I do to protect my home and property
3. What can my neighbors and I do to protect our neighborhood?

Regarding communications, Chief Welch explained that 71 cell towers went down during the fires between Napa and Sonoma Counties.

The EAS (emergency alert system) uses our communications waves via broadcast, cable, satellite, radio and television channels and is a broad blanket that provides good, solid information.

The WEA (wireless emergency alert) is used for the Amber Alert program to allow you to receive notifications on your cell phones and can be geo-targeted to certain areas.

There are also several opt-in programs such as Nixel, which is used by law enforcement agencies, and other social media websites.

Alert Marin has two sides: One is an opt-in side (cities are encouraged to have an informational campaign to remind residents to sign up to receive notifications through Alert Marin); the reverse 911 and TENS (telephone emergency notification system) is the other side that might not engage automatically if you receive phone service through bundled services like Comcast, so please sign up to make sure that you receive these notifications.

The lowest tech notification system would be law enforcement and first responders knocking on your door and asking you to evacuate.

He stated that people can protect their homes by implementing "Ready, Set Go" principles. The first step, Ready, involves preparing a defensible space around your property, utilizing fire safe plantings and hardscape. He encouraged people to have "go bags" ready with there are imminent threats. And he encouraged people to understand and know their available escape routes and have a couple of modes for your escape route because fire is dynamic, situations can change and you need to be able to transition from driving to walking out of your home.

It is also important to increase your situational awareness (be aware of red flag warnings), review your action plan with your family, have your two modes ready, pack your supply kit, and be ready to go. If firefighters have to evacuate you, it takes their focus away from fighting the fire. Firewise Communities (<https://www.nfpa.org/Public-Education/By-topic/Wildfire/Firewise-USA>) offers a great way to add safety to your community. They self-police each other, promote education and add a lot of value to creating a fire safe area. Hand outs were available to reiterate the information provided.

Chief Welch spoke about his experience as a community member in Santa Rosa, where he helped evacuate people in his own neighborhood. He had to help evacuate the "left behinds" (those with disabilities and limited mobility). We need to better engage our communities and get everyone to know each other so that no one is left behind.

Question & Answer Period

Catherine Way, Larkspur: Regarding vegetation management, has there been discussion about specific plants and vegetation (eucalyptus, bamboo) and any talk about removing these trees?

Response: San Rafael does have an ordinance about removal of juniper and eucalyptus, visit the FireSafe Marin website for more information.

Gary Phillips, San Rafael: Stated that he called the Mayor of Santa Rosa to let them know we were standing by. Santa Rosa burned in areas that were unexpected and he wondered if there are areas in our communities that can be identified as more susceptible than others? Are there situations that exist in our area as well where we could be susceptible to similar damage?

Response: One of the science driven focuses was to model different conditions around the county, using science to determine where our greatest weakness are. Where are the people and where is the greatest risk and how can we reduce the vegetation in these areas? Going to get into a partnership with every city/town in Marin to work through concerns such as this.

Sashi McEntee, Mill Valley: What does evacuation mean? We have an annual evacuation drill in Mill Valley. How far do people need to go?

Response: Evacuation means getting out of harms' way. But fire is dynamic and can change, so people in tough areas need to think about having an interim safe place to go and then move on from that. There is definitely a need to address what evacuation means in all of our communities and a need to have an evacuation drill in all of our communities. This is an opportunity to build muscle memory within our communities about what evacuation means and how to safely evacuate and not be a hindrance to first responders.

Stephanie Moulton-Peters: Mill Valley is involved in fire planning and evacuation, having experienced a large fire in 1929. She encouraged the panel to put their presentation on Fire Safe Marin and CMCM's government channel. Some of the Council members toured the Coffey Park neighborhood and Mark West Springs Road which served as a wind tunnel and mimicked the same fire conditions as a fire that took place in 1964. She shared that she learned that British Columbia does not allow building in known fire-prone wind tunnels.

Eric Lucan, Novato: Regarding wireless mobile alert systems and the questions about whether it should have been activated, he asked, "How granular is the system in our county?"

Response: We can get very granular, down to a specific neighborhood. We have a lot of out of town visitors, Airbnb, etc. Wireless Emergency Alerts (WEA) is a great way to reach all of those people.

President Colin – Expressed her thanks to the panelists and thanked them for the service to our community.

7. BUSINESS MEETING

7.a. Appointments to Fill MCCMC Committee Vacancies

At the October 25, 2017 MCCMC meeting, upcoming term expirations were announced and Letters of Interest were solicited.

7.a.1. Golden Gate Bridge, Highway and Transportation District Representative

Currently held by Alice Fredericks, Tiburon. Two year term will expire January 1, 2018. Appointment to be made for a two year term, 1/18-1/20.

A letter of interest was submitted by Councilmember Alice Fredericks. President Colin asked for any additional nominations from the floor. Seeing none, a vote was called.

There was a motion/second (Moulton-Peters/Coleman) to approve the re-appointment of Alice Fredericks to serve as the MCCMC Representative to the Golden Gate Bridge, Highway and Transportation District for a two-year term of January 2018 to January 2020. The motion passed by acclamation.

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2 7.a.2 Marin County Disaster Council Citizen Corps (DC3) Representative

3 *Currently held by Catherine Way, Larkspur. Two year term will expire January 1, 2018.*
4 *Appointment to be made for a two year term, 1/18-1/20.*

5 A letter of interest was submitted by Councilmember Way. President Colin asked for any
6 additional nominations from the floor. Seeing none, a vote was called.
7

8 There was a motion/second (Moulton-Peters/Cox) to approve the re-appointment of
9 Catherine Way to serve as the MCCMC Representative to the Marin County Disaster
10 Council Citizen Corps for a two-year term of January 2018 to January 2020. The motion
11 passed by acclamation.
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14 7.a.3 Marin County Transit District Board of Directors, MCCMC Representative

15 *Currently held by Stephanie Moulton-Peters, Mill Valley. Two year term will expire*
16 *January 1, 2018. Appointment to be made for a two year term, 1/18-1/20.*

17 A letter of interest was submitted by Councilmember Moulton-Peters. President Colin
18 asked for any additional nominations from the floor. Seeing none, a vote was called.
19

20 There was a motion/second (Cox/Eklund) to approve the re-appointment of Stephanie
21 Moulton-Peters to serve as the MCCMC Representative to the Marin County Transit
22 Board of Directors for a two-year term of January 2018 to January 2020. The motion
23 passed by acclamation.
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27 7.a.4 Marin Major Crimes Task Force Representative

28 *Currently held by Pat Eklund, Novato. Two year term will expire January 1, 2018.*
29 *Appointment to be made for a two year term, 1/18-1/20.*

30 A letter of interest was submitted by Councilmember Eklund. President Colin asked for
31 any additional nominations from the floor. Seeing none, a vote was called.
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33 There was a motion/second (Cox/Drew) to approve the re-appointment of Pat Eklund to
34 serve as the MCCMC Representative to the Marin Major Crimes Task Force for a two-
35 year term of January 2018 to January 2020. The motion passed by acclamation.
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38 7.a.5. MCCMC Representatives to League of California Cities, North Bay Division Executive
39 Board for 2018

40 *MCCMC Representatives are appointed annually each calendar year*

41 Three seats available for reappointment:

- 42 • 1st Representative (currently held by Kay Coleman, San Anselmo)

43 A letter of interest was submitted by Councilmember Coleman. President Colin asked
44 for any additional nominations from the floor. Seeing none, a vote was called.
45

There was a motion/second (Withy/Cox) to approve the re-appointment of Kay Coleman to serve as 1st MCCMC Representative to the League of California Cities North Bay Division Executive Board for Calendar Year 2018. The motion passed by acclamation.

- 2nd Representative (currently held by Ray Withy, Sausalito)
A letter of interest was submitted by Councilmember Withy. President Colin asked for any additional nominations from the floor. Seeing none, a vote was called.

There was a motion/second (Eklund/Cox) to approve the re-appointment of Ray Withy to serve as 2nd MCCMC Representative to the League of California Cities North Bay Division Executive Board for Calendar Year 2018. The motion passed by acclamation.

- Alternate Representative, currently held by Sashi McEntee, Mill Valley)
In lieu of a letter of interest, Councilmember McEntee provided a verbal statement to the membership about her interest in reappointment. President Colin asked for any additional nominations from the floor. Seeing none, a vote was called.

There was a motion/second (Coleman/Eklund) to approve the re-appointment of Sashi McEntee to serve as Alternate MCCMC Representative to the League of California Cities North Bay Division Executive Board for Calendar Year 2018. The motion passed by acclamation.

7.b. Review of Draft Agenda for January 24, 2018 MCCMC Meeting Hosted by the City of Belvedere.

There were no changes recommended to the draft agenda for January 24, 2018.

7.c. Consideration and Possible Action to Approve the Draft Minutes of the October 25, 2017 MCCMC Meeting Hosted by the Town of Tiburon.

There was a motion/second (Hillmer/Cox) to approve the minutes as read. The motion passed by acclamation.

7.d. Consideration and Possible Action to Approve the Draft Minutes of the October 25, 2017 MCCMC Special Meeting of the Mayors Select Committee

There was a motion/second (Withy/Cox) to approve the minutes as read. The motion passed by acclamation.

Adjournment

President Colin thanked everyone for attending and adjourned the meeting at 8:27p.m. to the next regular meeting scheduled for January 24, 2018 hosted by the City of Belvedere.