

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS AGENDA

Wednesday, October 26, 2022
5:30pm

Hosted by the City of Novato
Ayawaska Hilltop ~ 850 Lamont Ave., Novato, CA

Business Meeting will begin at 5:30.

The City Selection Committee meeting (see separate agenda, below, or [online](#)) will begin at 5:45pm, or upon conclusion of the MCCMC Business Meeting, whichever is later.

5:30 PM: Business Meeting Agenda

- 1. Call to Order:** MCCMC President Brian Colbert
- 2. Public Comment** (Limit 3 minutes per person)
- 3. Committee Reports**
 - 3.a. Metropolitan Transportation Commission (MTC)
3a. Report from Supervisor Damon Connolly
 - 3.b. Association of Bay Area Governments
3b. Written report from Pat Eklund, Novato
 - 3.c. ~~BCDC Report from North Bay representative on the San Francisco Bay Conservation and Development Commission (BCDC)~~ * No report
3c. Written report from Pat Eklund, Novato
 - 3.d. Golden Gate Bridge, Highway and Transportation District *
3d. Written report from Holli Thier, Tiburon
 - 3.e. Sonoma-Marín Area Rail Transit (SMART) *
3e. Written report provided by Dan Hillmer, Larkspur
 - 3.g. Transportation Authority of Marin
3g. Written report by Alice Fredericks, Tiburon.

* = Indicates report not available at time of agenda publication. The packet will be updated online and redistributed once these items are available.

4. Business Items

- 4.a. Consideration and Possible Action to Make Appointments to Committees.

Expiration of current terms were announced and Letters of Interest were solicited at the September 28, 2022 meeting. Appointments will be made at the October 26, 2022 MCCMC Meeting.

4.a.1. MCCMC Representatives to League of California Cities, North Bay Division Executive Board for Calendar Year 2023.

Three seats have expiring terms:
Representative, 2nd Representative and Alternate Representative.
MCCMC Representatives are appointed annually for the upcoming calendar year.

Incumbents are:

- 1st: Charles Lee, Corte Madera
- 2nd: Gabe Paulson, Larkspur;
- Alternate: Eli Beckman, Corte Madera

Incumbent Eli Beckman, Corte Madera, has indicated interest in seeking appointment to a one-year term as one of the two primary representatives and will submit a letter of interest.

Jill Hoffman, Sausalito, has indicated interest in seeking appointment to a one-year term as one of the two primary representatives and has submitted a letter of interest.

Attachment 4.a.1.:

Letter of Interest from Eli Beckman, Corte Madera (1st Representative)(not available at time of agenda publication)

Letter of Interest from Jill Hoffman, Sausalito (2nd Representative)

- *No letters of interest received for Alternate.*

4.a.2. Marin Transit Board of Directors

Representatives to the Marin Transit Board:

Primary Representative 1; Primary Representative 2; Alternate Representative

- Primary Representative 1, Kate Colin, San Rafael: Seat expires January 1, 2023
- Primary Representative 2, Eric Lucan, Novato (leaving office): Seat expires January 1, 2024 – one year remaining on term.
- Alternate Representative: Brian Colbert, San Anselmo, Seat expires January 1, 2023

Incumbent Brian Colbert, San Anselmo, and Maribeth Bushey, San Rafael, have indicated interest in seeking appointment as the two Primary Representatives and have submitted letters of interest.

Fred Casissa, Corte Madera, has expressed interest in appointment as Alternate, and has submitted a letter of interest.

Attachment 4.a.2.:

Letter of Interest, Maribeth Bushey, San Rafael, dated September 20, 2022 (primary representative, 2 year term);

Letter of Interest, Brian Colbert, San Anselmo, dated October 20, 2022 (primary representative, remaining 1 year of unexpired 2-year term)

Letter of Interest, Fred Casissa, Corte Madera dated October 21, 2022 (Alternate)

4.a.3. Sonoma-Marin Area Rail Transit Board of Directors

MCCMC appoints one at-large member from a city other than Novato or San Rafael. The incumbent, Dan Hillmer, Larkspur, is not seeking re-election and will be leaving office in December. His current four-year term on the SMART Board expires February, 2025.

Gabe Paulson, Larkspur, has indicated interest in seeking appointment and will submit a letter of interest.

Attachment 4.a.3.: Letter of interest, Gabe Paulson, Larkspur

4.b. Announcement Of Upcoming Nomination Of Up To Three Candidates To The Board Of Supervisors For Marin Commissioner To The Metropolitan Transportation Commission

Supervisor Damon Connolly, who will be leaving office in December, 2022, is the incumbent representative, and was appointed to a 4-year term expiring February 2023. At a City Selection Committee meeting to be convened January 22, 2023, the Committee will vote on a maximum of three candidates to forward to the Marin County Board of Supervisors. The Board of Supervisors will then agendaize the item and select an appointee to represent the County of Marin on the Commission

Notice of the end of the current term will be announced and Letters of Interest will be solicited at the October 26, 2022 meeting. At the January 22, 2023 meeting the City Selection Committee will convene to nominate up to three candidates for consideration by the Marin County Board of Supervisors for appointment to a new 4-year term.

Attachment 4b: Correspondence from MTC regarding appointment process, request for nominations (not available at time of agenda publication)

4.c. Review of Draft Agenda for January 25, 2023 MCCMC Meeting To Be Held Virtually, Via Zoom.

Attachment 4c: Draft agenda for January 25, 2023 MCCMC Meeting

4.d. Consideration and Possible Approval of Draft Minutes of the September 28, 2022 MCCMC Meeting

Attachment 4.d: Draft minutes of the September 28, 2022 MCCMC meeting

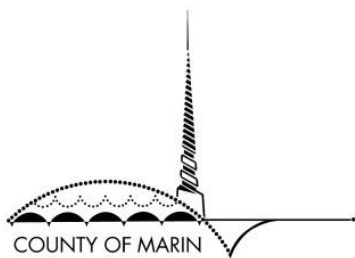
ADJOURN: To the January 25, 2023 meeting, to be held virtually via zoom

Deadline for Agenda Items – January 18, 2023.

Please send to: MCCMCSecretary@gmail.com

**6:00 PM to 7:30 PM: Program & Networking, Hosted by the City of Novato
Ayawaska Hilltop ~ 850 Lamont Ave., Novato, CA**

1. Welcome and Introduction of Guests: President Brian Colbert
2. Host City Introduction of Councilmembers and Staff: Mayor Eric Lucan
3. Honoring Outgoing Councilmembers



BOARD OF SUPERVISORS

DAMON CONNOLLY

First District

Marin County Civic Center
3501 Civic Center Drive
Suite 329
San Rafael, CA 94903
415 473 7331 T
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DConnolly@marincounty.org
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October 26, 2022

Via email

Brian Colbert, President

Marin County Council of Mayors and Councilmembers

Dear President Colbert:

The Metropolitan Transportation Commission (MTC) met today. Please share the following with your membership.

During Commissioner comments I brought up the following: on October 20, 2022, the California Transportation Commission (CTC) released its staff recommendations for the Statewide and Small Urban and Rural components of the 2023 Active Transportation Program (ATP). CTC received 434 project applications, totaling \$3.1 billion in ATP funding requests, and valued at approximately \$4.3 billion.

There were no projects recommended from Marin in the Statewide component. In fact, there were no projects recommended from the entire North Bay, and only 10% of the recommended funds were for the whole Bay Area (which is about 20% of the state population).

Applications from Bay Area agencies that were submitted and not selected by CTC for the Statewide component will be evaluated and considered for the Regional ATP Program by MTC. These statewide results will put pressure on MTC's \$50 million regional ATP program, which most of the Marin projects also applied to. Transportation Authority of Marin, and our city and town partners are trying to do the right thing in promoting active transportation, but we can't do it alone. I have called on my fellow North Bay Commissioners and MTC staff to see what we can do collectively to ensure that the North Bay is getting its share of statewide funds.

On the MTC agenda, the Major Projects Advancement Policy and Transit and Intercity Rail Program (TIRCP) was up for approval. Up to \$1.2 billion of the \$1.5 billion of TIRCP Augment 1 funding (for projects outside of Southern California) is set aside for projects that have received prior TIRCP grant awards.

The Windsor Extension of SMART was not endorsed for TIRCP Augment 1 funding. The Windsor Extension previously received \$20 million in TIRCP funds and should be eligible for this funding source.

I commented that the Windsor project is 30% complete and SMART requires \$30 million to get this critical project across the finish line. Once funds are available, construction to Windsor will take approximately 18 months. This is an important transit improvement, that is ready to go with crucial funding needed. My comments were reiterated by other North Bay Commissioners Rabbitt, Fleming and Spering.

The Windsor extension was originally funded through Regional Measure 3, but that measure and funding remains tied up in litigation.

While requests under this program always exceed available funding, it was clear that projects will continue to be evaluated and supported.

As always, I welcome your input and questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Connolly", with a stylized flourish at the end.

Damon Connolly

ABAG Report to MCCMC¹

September/October 2022

EXECUTIVE SUMMARY:

- 1) **Status of 6th Cycle Housing Elements:** HCD is still working on certification of Housing Elements submitted over a year ago; and, has started reviewing some Housing Elements submitted informally from 16 jurisdictions within ABAG. Attachment: ABAG Regional Housing Technical Assistance Program Updates
- 2) **PDA AND PPA GRANTS AVAILABLE:** ABAG will be announcing the availability of PDA and PPA grants.

STATUS OF 6TH HOUSING ELEMENTS:

In California, there are 23 Councils of Governments (COGs) that are voluntary organizations of local governments within a specific region. They are organized as joint powers authorities (JPAs) and are funded by dues from their member governments, grants and other funding sources. They play a number of official roles in state governmental processes such as developing regional housing need allocations (RHNA).

Each of the 23 Council of Governments in the State of California has different schedules for getting their Housing Elements approved by HCD. The jurisdictions within the COGs listed on the adjacent chart were required to have submitted housing elements over a year ago. In late September, only 29% of the Housing Elements had been certified by HCD. However, by October 13th, SCAG had 32% certified which drove up the statewide numbers to 40%. Even with this recent surge of approvals by HCD, as shown in the adjacent chart, many jurisdictions that submitted housing elements over a year ago are still dealing with getting the Housing Elements approved by HCD. This 6th cycle is the most difficult given that these housing elements were due over a year ago!

STATEWIDE: 29% CERTIFIED

COG	TOTAL SUBMITTED	HCD CERTIFIED
SLOCOG Due 12/31/20	8	100%
SANDAG Due 4/15/21	19	42%
SACOG Due 5/15/21	28	79%
SCAG Due 10/15/21	197	17%

For ABAG, only one jurisdiction (City of Alameda) has been found to be in substantial compliance with State law. 60 draft housing elements have been submitted to HCD; and, HCD has sent comment letters to 16 jurisdictions in ABAG including: Redwood City, San Francisco, Orinda, Calistoga, Alameda, Dublin, Colma, City of San Mateo, Mountain View, San Bruno, Clayton, Oakland, Foster, Lafayette, Antioch and Sunnyvale. Since HCD is still dealing with those jurisdictions that submitted Housing Elements over a year ago, getting informal HCD comments for our jurisdictions have been delayed.

To help jurisdictions with their Housing Elements, ABAG has updated the technical assistance available which is an attachment to this report.

Meanwhile, in May 2021, the Orange County Council of Governments Board of Directors — a sub-regional planning organization made up of elected city officials — voted 15-0 to “authorize legal counsel to file a petition for writ of mandate” against the California Department of Housing and Community Development (HCD) over the matter.

¹ Marin County Council of Mayors and Councilmembers (MCCMC)

Lastly, given the delays on many of the Housing Elements submitted over a year ago, the State Legislature adopted AB 1398 which was chapter on September 28, 2021, which requires expedited rezoning for local jurisdictions that fail to adopt a legally compliant housing element within 120 days of the statutory deadline, and adds expedited rezoning to the list of pro-housing policies. Specifically, this bill:

- 1) Provides, starting with the sixth revision of the housing element, that if a local jurisdiction has not adopted a housing element within 120 days of the applicable statutory deadline that the Department of Housing Community Development (HCD) has found to be in substantial compliance with state law, then:
 - a) The time-period for the jurisdiction to complete its rezoning program is shortened from three years and 120 days from the applicable statutory deadline to one year from the applicable statutory deadline;
 - b) Failure to complete the required rezoning within one year of the statutory deadline will make the jurisdiction's housing element subject to specified enforcement provisions, including potential action by the Attorney General; and,
 - c) HCD must not find the jurisdiction's housing element to be in substantial compliance until all required rezoning is complete.
- 2) Removes the existing requirement on local jurisdictions that fail to adopt a compliant housing element within 120 days of the statutory deadline, such that they no longer need to revise their housing element every four years until they have adopted at least two consecutive revisions by the statutory deadline. The removal of this existing requirement would occur upon the jurisdiction's adoption of a sixth revision housing element that HCD finds to be in substantial compliance with state law; and,
- 3) Adds, to the list of policies that HCD may consider to be a pro-housing policy, having identified adequate sites for housing within one year of the statutory deadline for adoption of the housing element.

Lastly, as directed by the Joint Legislative Audit Committee of our State Legislature, the California State Auditor issued a report in March of 2022 on the Regional Housing Needs Assessment (needs assessment) process that the Department of Housing and Community Development (HCD) uses to provide key housing guidance for the State's local governments. The availability of sufficient housing is of vital statewide importance, and HCD's needs assessments are what allow jurisdictions to plan for the development of that housing. Overall, the audit determined that HCD does not ensure that its needs assessments are accurate and adequately supported.

PDA GRANTS:

PDA AND PPA GRANTS AVAILABLE:

ABAG will be announcing the availability of planning grants for both Priority Development Areas (PDAs) and a Priority Production Area (PPA) Pilot Program. For the PDA grant program, ABAG has \$7.8M available of the requested \$23M for grants in 2 separate funding rounds are described in the adjacent chart. An additional \$2M is being set aside for PPA planning grants to be announced later.

Funding Round	Anticipated Funding*	Eligible Geographies	Focus
Round 1 December 2022	<ul style="list-style-type: none"> \$15 million total ➢ A goal to invest a minimum of \$4 million in Connected Community PDAs 	<ul style="list-style-type: none"> PDAs** 	<ul style="list-style-type: none"> Address outstanding need from unplanned PDAs Integrate TOC Policy into plans Ensure Connected Community PDAs are adequately funded
Round 2 Summer 2023	<ul style="list-style-type: none"> \$8 million 	<ul style="list-style-type: none"> PDAs** TOCs outside PDAs 	<ul style="list-style-type: none"> Implement TOC Policy, Housing Element updates through plan amendments, plans Fully leverage complementary regional TA

UPCOMING MEETINGS²

- **October 26, 2022 --** **Metropolitan Transportation Commission, 9:35 am**
 MTC Bay Area Toll Authority, 9:40 am
 MTC Bay Area Headquarters Authority, 9:45 am
 MTC Bay Area Infrastructure Financing Authority, 9:50 am
 Executive Committee, 10:00 am
- **October 28, 2022 –** **ABAG Executive Board, 9:30 am**
- **November 4, 2022 --** **MTC Operations, 9:35 am**
 Joint MTC Planning and ABAG Administrative Committees, 9:40 am
 Joint MTC/ABAG Legislative Committee, 9:45 am
- **November 10, 2022-** **ABAG Executive Board, 10:05 am**
 A **BAG Housing Committee, 1:00 pm**
- **November 16, 2022-** **MTC Audit Committee, 9:05 am**
 MTC Commission, 9:35 am
 Bay Area Toll Authority, 9:40 am
 Bay Area HQ Authority, 9:45 am
 Bay Area Infrastructure Financing Authority, 9:50 am
- **November 17, 2022-** **ABAG Power Executive Committee, 11:00 am**
- **November 18, 2022-** **Bay Area Regional Collaborative, 10:05 am**
- **December 9, 2022 –** **MTC Operations, 9:35 am**
 Joint MTC Planning and ABAG Administrative Committees, 9:40 am
 Joint MTC/ABAG Legislative Committee, 9:45 am
- **December 14, 2022-** **Bay Area Toll Authority Oversight Committee, 9:35 am**
 MTC Administrative Committee, 9:40 am
- **December 15, 2022 –** **ABAG Executive Committee, 5:00 pm**

ATTACHMENT: Regional Housing Technical Assistance Program Updates

² All meetings are 'hybrid' which means that some Board/Committee members will be in person at 375 Beale Street, SF; and, others will be participating via Zoom, webcast and/or teleconference, unless noted otherwise. <https://mtc.legistar.com/> If you have questions, contact Pat Eklund, Councilmember, City of Novato at 415-883-9116 or via email at: pateklund@comcast.net.



Regional Housing Technical Assistance Program Updates

(Updated as of 9/15/22)

An analysis of HCD comments on Housing Elements from Southern California and the Sacramento region identified the following as top concerns: Affirmatively Furthering Fair Housing (AFFH), site selection, realistic capacity and inadequate public engagement. Of the new resources identified in the following pages of this document, there are several designed to assist Bay Area communities in addressing these issues to meet HCD requirements for housing elements. These resources are briefly described below and in more detail on the following pages.

The [Affirmatively Furthering Fair Housing Policies and Programs Toolkit](#) can assist local jurisdictions with completing the crucial step of establishing AFFH goals, policies and actions in the Housing Element. The toolkit highlights 15 key strategies Bay Area jurisdictions can implement to further fair housing. The AFFH Policies and Programs Toolkit was reviewed by HCD staff and incorporates their feedback.

Inadequate public engagement for both AFFH and general outreach are also issues identified by HCD comments. Two guides for engagement can assist with addressing these comments.

- The [Best Practices for Equitable Engagement Primer](#) provides recommendations, guidelines and other resources to help Bay Area cities, towns and counties engage with all segments of their communities in productive dialogue on housing issues. This document focuses on how to engage with communities that are or historically have been underserved and faced disadvantage due to their background or socioeconomic status, the populations HCD calls “special needs”
- The [Housing Communications Guide](#) uses research conducted in the Bay Area to help local policymakers and government staff hold productive conversations with residents about planning for housing.

*****NEW***** [HESS Tool 2.0](#) updates to the Bay Area’s web-based mapping platform include:

- **AFFH layers** which allows local planners to visualize the site inventory distribution with key AFFH data. AFFH attributes have also been added to the site inventory form and local staff can produce their own pivot tables.
- **Realistic Capacity Calculations** for sites included in jurisdictions’ housing inventories HESS now uses Annual Progress Reports, Zoning Ordinances, and General Plans to provide preliminary realistic capacity estimates for further analysis by local staff. Users can generate realistic capacity reports prepopulated with this data, which can be submitted to HCD as supportive documentation to supplement the local analysis.

Index of Regional Housing Technical Assistance Products

This document outlines all the resources developed by the Regional Housing Technical Assistance (RHTA) Program to date. Newly added items are marked

*****NEW*****.

Affirmatively Furthering Fair Housing

*****NEW***** Recently, the [Affirmatively Furthering Fair Housing Policies and Programs Toolkit was released](#) to assist local jurisdictions with completing the crucial step of establishing AFFH goals, policies and actions in the Housing Element. The toolkit highlights 15 key strategies Bay Area jurisdictions can implement to further fair housing. The AFFH Policies and Programs Toolkit was reviewed by HCD staff and incorporates their feedback. HCD has emphasized in recent comments on Bay Area jurisdictions' draft Housing Elements that AFFH should be central to the Housing Element's overarching goals and inform all objectives and policies.

- *****NEW***** An Affirmatively Furthering Fair Housing Policy Resources [Annotated Bibliography also summarizes](#) existing housing policy resources which help identify goals, policies and actions to address a range of fair housing issues.

During the summer of 2021, staff hosted two webinars and launched the first set of AFFH resource products . The first webinar, *AFFH: The Nuts and Bolts with HCD*, was held June 22, 2021 and covered the basics of AB 686 and outlined new requirements for the Housing Element. The second webinar, *AFFH: Data Deep Dive*, was held July 13, 2021 and served as a more focused look into the analysis required for the Assessment of Fair Housing (AFH), and specifically the segregation and integration patterns analysis, which featured ABAG's work with UC Merced via the [STIR Labs partnership](#). Both webinar recordings and presentation materials can be found on ABAG's Regional Housing Technical Assistance Training [website](#).

As a follow up to the July 2021 webinar, the AFFH template [staff report](#) and [slide deck](#) were released for jurisdiction staff to use in introducing the new requirements to their local decisionmakers. Additionally, staff disseminated a [AFFH Data Guidance Checklist](#) which provides sources to data points outlined in the AFH. The final version of this checklist is in development and pending release this fall.

Additional AFFH TA includes:

- AFFH layer added to HESS tool, allowing visualization of site inventory distribution with key AFFH data.
- [Segregation and Land Use Reports](#): Each jurisdiction's report and accompanying dataset provide segregation measures for both the local jurisdiction and the region using several indices, as required by the AFFH guidance issued by the California Department of Housing and Community Development (HCD). Local jurisdiction staff can use the segregation report and dataset to complete a component of the Assessment of Fair Housing, which requires analysis of segregation patterns related to race, other protected characteristics, and lower-income households.
- [AFFH Tips Memo](#): This document provides a summary review of HCD comments on Housing Elements submitted from other jurisdictions throughout the state to identify common pitfalls and make recommendations about how Bay Area jurisdictions can craft policies to meet AFFH goals -streamlining the path towards certification.
- Leading with Equity Working Group. Launched in March 2022 with 15 planning and housing department staff who have self-selected to advance racial and housing equity policies and programs within their Housing Element work. the work group focuses on promoting leadership development, capacity building toward understanding and navigating institutional change, peer-support and one-on-one coaching.

Webinars

Since the RHTA program began, 22 webinars have provided information on a variety of topics. All webinar materials are available on this [webpage](#)

- *****NEW***** **Turner Center and ABAG Present: Best Practices to Implement SB 9 and Missing Middle Housing in the Bay Area**
- *****NEW***** **Leveraging Your Land: Best Practices for Reusing Public Land for Housing**
- *****NEW***** **Transforming Aging Malls and Office Parks: Reuse Challenges and Opportunities**
- Housing Planning: For the Future
- Planning Innovations Webinar: Regional Data Tools for the Housing Element
- Housing Element 101 - Overview and New Laws + Tips
- Creating Capacity: An Overview of the Sites Inventory
- Using Data Effectively in Housing Element Updates – ABAG’s Housing Needs Data Packets and Accessing the US Census
- How to Talk About Housing – Data-Driven Lessons on Housing Communications that Work and Those that Backfire
- Incorporating Environmental Justice and Safety into your Housing Element
- Housing Sites Inventory - Deep Dive
- Engage How To! Introduction to Remote Meeting Tools
- Affirmatively Furthering Fair Housing: The Nuts and Bolts with HCD
- Affirmatively Furthering Fair Housing: Data Deep Dive
- Integrating Climate Adaptation/Resilience into Your Housing Element
- Context of SB 9 and Potential Impacts
- HESS Tool 1.0 Tutorial Webinar
- Surplus Public Land: webinar and presentation
- New Housing Law: webinar and presentation
- Keep Calm and Certify On: Tips from Early Adopters
- New Annual Progress Report Requirements with HCD
- Webinar for Elected Officials: Learn About Available Assistance for Housing Element Updates

Upcoming

- Bay Area Priority Sites Pilot Program
- How to Address HCD Comments for Certification

Communications, Messaging & Community Engagement

Recent products include:

- *****NEW***** ["Let's Talk About Housing:" Communications Guide for Local Government](#)
This document is a data-driven communications guide for use by staff and elected officials to foster productive conversations with residents about housing. The guide is based on existing and new research and includes consistent, clear language for discussions about affirmatively furthering fair housing (AFFH) legislation.
- *****NEW***** [Best Practices for Equitable Engagement Primer](#)
This document shares effective ways to engage communities and stakeholder organizations that traditionally are underrepresented in local government processes. It is designed to provide local jurisdictions with a range of tools, strategies and best practices for engaging all community members.

- *****NEW***** [Consultant support](#) (communications coaching, meeting facilitation services, meeting materials).
- *****NEW***** [508 compliance guidelines](#)
- *****NEW***** [Missing Middle photo gallery with density information](#)
- *****NEW***** [CBO and media contact lists](#)

Previously released information:

- Housing Element Webinar: [How to Talk About Housing](#) – Data-Driven Lessons on Housing Communications that Work and Those that Backfire (4/27/2021)
- Housing Element Webinar: [Engage How To! Introduction to Remote Meeting Tools](#) (5/25/2021)
- Balancing Act online public engagement housing simulation tool available for 25 jurisdictions and reduced rate negotiated for additional jurisdictions
- [Access to template survey](#) for jurisdictions to send to community members to gather information about housing issues and concerns
- [Access to tool kit](#), including messaging guide to provide assistance in discussing housing and AFFH with community members. Several items of the tool kit have already been produced and are available on the website, including [Consequences of Non-Compliance with Housing Element Update](#).
- [Housing TA portal](#), allowing ease of access to range of relevant materials
- [Guide to Housing Element + AFFH Public Participation](#)
- [Assistance with translation and interpretation](#)
- [Best practices for engaging multilingual constituents](#)
- An analysis of [HCD comments on Housing Elements](#) from other regions showed that two-thirds of communities had inadequate public engagement. These new tools are designed to help kickstart Housing Element public engagement and to address HCD comments made on jurisdiction housing outreach activities.

Upcoming

- Guidance on outreach to farmworkers
- AFFH outreach after comment letters
- REAP 2.0 outreach

Housing Data Tools

[Housing Needs Data Packets](#) for all 109 Bay Area jurisdictions contain tables, figures, and accompanying text for over 60 data points that can be placed directly into the Housing Needs section of each jurisdiction's housing element. The data packets were [pre-reviewed by HCD for consistency with state requirements](#) to create predictability during the Housing Element review process.

[Housing Element Site Selection "HESS" Tool](#), launched in Fall 2020, is a web-based mapping platform that assists Bay Area jurisdictions with site identification for Housing Element site inventories and flags sites that will likely require rezoning to be used under new state laws. In Fall 2021, ABAG launched a [1.0 update](#) to the HESS Tool based on feedback received from local planning staff, consultants, subject-matter experts and HCD. Updates included more granular screening categories, additional filters, an editing module to update underlying local land use data, and more.

*****NEW***** **HESS Tool 2.0 Modules** were released in April 2022. The first module is an **AFFH Map** which allows local planners to visualize the distribution of their site inventories alongside key AFFH data layers. The

second module supports jurisdictions with the **Realistic Capacity Calculations** for sites included in their inventories. ABAG has collected and analyzed data from local jurisdictions' Annual Progress Reports, Zoning Ordinances, and General Plans to adjust the theoretical maximum capacity of sites to reflect historical building trends more accurately. Users can generate realistic capacity reports prepopulated with this data, which can be submitted to HCD as supportive documentation. AFFH attributes have also been added to the site inventory form and local staff can produce their own pivot tables.

HESS Office Hours are available on an ongoing basis – staff can request office hour and make other data requests by emailing Heather Peters at hpeters@bayareametro.gov.

Webinar Recordings

- 10/29/2020: [Planning Innovations Webinar: Regional Data Tools for the Housing Element: Webinar video recording](#) and [Webinar presentation](#)
- 3/9/2021: ABAG Housing Element Series: [Creating Capacity: An Overview of the Sites Inventory: Webinar video recording](#) and [Webinar presentation](#)
- 3/23/2021: ABAG Housing Element Series: [Using Data Effectively in Housing Element Updates: Webinar video recording](#) and [Webinar presentation](#). Introduces the ABAG housing needs data packets and provides information on accessing the U.S. Census.
- [HESS Tool 1.0 Tutorial Webinar](#)

Peer Cohorts and Work Groups

- Missing Middle Workgroup
 - a. Products
 1. Slide templates and talking points for use by staff
 2. Market report and interactive feasibility analysis tool
 3. Zoning guidebook
 4. Affordability strategies guidebook
 5. RHNA guidance memo
 6. [Middle Market Housing Development Tool](#)
 - b. Links
 - [Session 1: What is the Missing Middle?](#)
 - [Session 2: The Middle Housing Market](#)
 - [Session 3: Making Middle Housing Happen](#)
 - [Session 4: Making Middle Housing Affordable](#)
 - [Session 5: Projecting Middle Housing Production](#)
- Wildfire: all four sessions including webinar recordings, presentations, and resource guides are on [this website](#).
- “Big 3” Cohort (Oakland, San Francisco and San Jose)
- Leading with Equity Work Group
- *****NEW***** [Malls & Office Parks Transformation Work Group](#)

Upcoming

- Leading with Equity Work Group resources and products
- Agricultural Communities Cohort

Other Regional Products

- [SB 9 materials:](#)
 - Webinar, slide deck, memo templates, Summaries, FAQ and Other References
 - Model ordinance
 - Objective Design and Development Standards (ODDS)
 - SB 9 application checklist for two-unit developments and urban lot splits
 - Sample deed restrictions for two-unit development and lot splits
 - Sample Affidavit regarding owner-occupancy
- [ADU Affordability Safe Harbor](#) – counting towards RHNA
- *****NEW***** [Farm Labor Housing Guidebook](#)
- [Consequences of Non-Compliance with Housing Element Update](#)
- Pilot of Symbium Plancheck software to streamline permitting ([see announcement](#))
- Parking TA:
 - [Parking toolbox and handbook](#)
 - [Parking presentation and webinars](#)
 - Future parking assistance [sign up form](#)

Upcoming

- Regional Objective Development and Design Standards (RODDS)
- Round 2 legal products under way (draft in a month)
 - Regulator agreements checklist
 - New laws cheat sheet
 - Affordable housing replacement requirements/tenant relocation

Templates

- [Jurisdiction Housing Element RFP Template](#) a request for Proposals (RFP) template for local jurisdictions to hire consultants to assist with Housing Element updates
- [Housing Element Staff Report Template](#)
- [Housing Element Timeline Template](#)
- [What is a Housing Element? Briefer Template](#)
 - [What is a Housing Element? Briefer Template \(Word version\)](#)
 - [What is a Housing Element? Briefer Template \(Spanish translation version\)](#)
 - [What is a Housing Element? Briefer Template \(Chinese translation version\)](#)
- [Housing Element FAQs Template](#)
- [AFFH Template Staff Report](#)
- [AFFH Template Staff Slide Deck](#)
- [AFFH Data Guidance Checklist](#)

Resilience Technical Assistance

- [Briefer on Integrated Planning – Environmental Justice and Safety Element Updates](#)
- [Sample Agenda for Integrating Planning](#)
- [Safety Element New Requirements](#)
- [Status of Resilience and Environmental Justice Planning in the Bay Area](#)
- ABAG webinar co-hosted by California Office of Planning & Research: [Incorporating Environmental Justice and Safety into your Housing Element: Webinar video recording](#) and [Webinar presentation](#)

Regional Planning Consulting Bench

ABAG has established a Regional Planning Bench with 92 consultants in 11 service categories. The Bench is available to all jurisdictions in the Bay Area to use in accordance with their local procurement rules.

ABAG launched a labor-saving online tool from City Innovate that allows jurisdictions to easily search bench consultant profiles and compare consultants' qualifications and rates. The tool also facilitates informal solicitations of quotes for work when applicable procurement rules allow.

Related Links

- [Frequently Asked Questions](#) regarding the Grants and Regional Planning Consulting Bench
- [Request for Qualifications](#) used to select the Regional Planning Consulting Bench

Local Grants

Funding amounts can be found in this [Grant Amounts spreadsheet](#). Draft funding agreements were sent to all Bay Area jurisdictions in July offering each the option of receiving reimbursements for eligible expenses, or the option of electing to have ABAG hold the funds and administer consulting contracts on behalf of the recipient jurisdiction. [REAP Non-competitive Allocation: Eligible Activities](#)

County Planning Collaboratives

County-based groups staffed by a paid coordinator who provides technical assistance and facilitates cross-jurisdiction engagement for the Housing Element updates and other housing-related topics.

Collaborative Contacts:

1. Alameda: Alexia Rotberg, UPP, arotberg@up-partners.com
2. Contra Costa: Mark Hoffheimer, MIG, mhoffheimer@migcom.com
3. Marin: Jillian Zeiger, Marin County, jzeiger@marincounty.org
4. Napa/Sonoma: Jane Riley, 4Leaf, jriley@4leafinc.com
5. Santa Clara: Paul Peninger, Baird + Driskell, peninger@bdplanning.com
6. San Mateo: Josh Abrams, Baird + Driskell, abrams@bdplanning.com
7. Solano: Robert Guerrero, Solano Transportation Authority, rguerrero@sta.ca.gov

Recording of Planning Collaboratives Kick-Off April 13, 2021. This webinar introduces the County Planning Collaboratives.

- [Planning Collaboratives Kick-Off: Webinar video recording](#)
- [Planning Collaboratives Kick-Off: Presentation](#)
- Additional resource from the webinar: [A Collaborative Approach to Addressing our Housing Challenges](#)

HCD TA

- [Housing Planning Hub Site](#) is a repository of statewide and regional toolkits, factsheets, and guidance on a variety of housing policy areas with a specific focus on [priority policy areas](#). HCD will continually update the resource center as new tools become available.
- [Prohousing Designation](#) free technical assistance to gain designation and bonus points for state funding programs.
- [Housing Element Educational Video](#) for the 6th cycle housing element update targeting local elected officials, stakeholders, and the public. This video is available for free in English and Spanish with closed captioning. Local governments can embed links to the video on their websites.

TAM Report for Sept

MCCMC Meeting Oct 2022

Alice Fredericks

Oct 20, 2022

ACTIVE PROJECTS REPORT

https://www.tam.ca.gov/wp-content/uploads/2022/09/7c-Semi-Annual-Project-Status-Report_TAM-Board-Sept-2022.pdf

Active projects are:

A. Construction or Final Design

1. US 101 Marin Sonoma Narrows – B7 and B8 : The Marin Sonoma Narrows extends 16-miles from State Route 37 in Marin County to Corona Road in Petaluma. The project will add a northbound and southbound carpool lane for the entire 16-mile stretch of highway. The B segments stretch from Novato from Atherton Avenue to Route 116 in Petaluma. The B7 segment runs between northern Novato and the Sonoma/Marin county line. The B8 segment is utility relocation along the B7 segment but not in the area of work.

2. North South Greenway Gap Closure –North Segment closes a key gap in the local and regional non-motorized transportation network between the Central Marin Ferry Connector bridge over Sir Francis Drake Boulevard and the pedestrian overcrossing of US 101 on Old Redwood Highway. The Southern Segment is located at the south end of the northern segment of the gap closure project. This segment runs thru a not yet secured private easement along the SMART Right of way to south end of Wornum Drive and connects multiple existing multi use paths

Current gaps in the North-South Greenway (NSGW) and the Cross Marin Bike Way corridors will be identified in a report under development with the TAM Bicycle/Pedestrian Advisory Committee, local jurisdictions, and other stakeholders input. A draft report is expected in Spring 2023.

3. Bellam Blvd off ramp from NB US 101:

Safety and thru put improvements will be addressed by widening the two lanes. Left turns at Bellam will be directed to the left lane, while traffic heading to I-580 or turning right on Bellam will stay in the right lane. An extra lane will be added near Bellam to reduce the lane changes required to make a right on Bellam if exiting from eastbound I-580.

B. Planning

1. NB 101 to EB 580 and local roads project will improve traffic movement from northbound US 101 to eastbound I- 580 accessing the Richmond-San Rafael Bridge for travel eastbound toward Contra Costa County. Concurrently, local circulation on Sir Francis Drake and Bellam Boulevards will see improvement..

2. State Route 37 stretches from Interstate 80 in Solano County to US 101 in Marin. The original planning developed interim projects and a longer term elevated causeway project that

included expansive wetland restoration. At a recent meeting, Congressman Huffman announced that the carbon sequestration by the restored wetland would be the equivalent of removing 6000 cars a day from the road. The Marin County Board of Supervisors and the Novato City Council announced support for a plan to build an elevated useway along the current alignment of the corridor.

3. 12 101 Interchanges and approaching roadway studies are included in the Measure AA Expenditure Plan. The Studies will consider multi-modal improvements to Highway 101 interchanges and freeway access routes to reduce congestion, improve connectivity and local traffic flow, and identify flooding impacts throughout the county.

C. Emerging Planning

1. Marin City Flooding: A study of Marin City flooding US 101 in the areas of Marin City and Manzanita Park and Ride flooding due to roadway settlement, sea level rise, king tides and maintenance challenges is also evolving.

2. Other projects, including a study of a part time transit lane on US 101 are in initial studies phase and seeking further funding.

D. Ongoing Programs

Other programs, such as the Alternative Fuel Program The Alternative Fuel Program supports the development of alternative fuel infrastructure (such as electric vehicle charging stations) and public agency fleet replacement needs. The program also supports technical assistance, education and outreach of the benefits of alternative fuel vehicles.

E. Ongoing and Expanding Projects

Delivery of EV fleet vehicles and EV charging stations are underway. Staff have been working with Marin Climate and Energy Partnership to develop a county-wide EV Acceleration Strategy, the draft of which was released in August and is expected to be finalized in Spring 2023.

F. Response to the Grand Jury Report on Housing

In recent years, the cities/towns and the County CDA have formed a Housing Working Group (in addition to ongoing meetings of the Planning Directors), and TAM staff participate in those discussions.

Staff recommended agreement with the Grand Jury report that coordination on countywide planning efforts would be beneficial, including cities, towns, County and transit agencies. Tam Staffs expressed willingness to evaluate whether TAM as a transportation sales tax authority is an appropriate entity for such coordination and the need for more resources to lead planning efforts beyond the scope of transportation topics.

E. OBAG CYCLE 3 GRANTS

OBAG (One Bay Area Grant) is a program created by the Metropolitan Transportation commission to distribute funds from the Federal Transportation Acts . Funds are \$320 million to

be distributed in the next 4 years to jurisdictions that accept their regional housing allocations. The funds are to be used for bike ped improvement including safe routes to school programs, road repair, planning activities and for Priority Conservation areas.. Marin's target funding is \$96 million, but nominations for funding total \$11.5 million, anticipating that funding available will be \$96 million.

All jurisdiction submitted OBAG 3 applications except for Tiburon and Marin County. Staff reviewed applications, including screening for compliance with MTC criteria Recommendations for local funding

Nominations included four San Rafael projects: Canal Active Transportation Improvements, Canal PDA Study, Northgate PDA study and improvements on 2nd and 4th Streets. Transit Corridor improvements were submitted by Marin Transit. SMART Pathway improvements from Hannah Ranch Road to Rowland Blvd submitted by SMART were also nominated.

Staff considered the Review Committee's rankings along with the BPAC's recommendations, which were nearly identical with the exception of the funding variations for the PDA studies and the inclusion of the Hilarita Avenue Eastside component from Mill Valley's Pedestrian Gap Closure Project. Staff and the BPAC often align on programming priorities. However, based on input from MTC staff and the requirements of the OBAG 3 local criteria, staff advised that the PDA studies would be prioritized among MTC's selection. Tam Board adopted the staff recommendations for nominations for OBAG funding.

F. ALT FUELS PROGRAM

TAM will explore some new initiatives for the Alt Fuel Program in the coming year. The initiatives include:

- Adoption of the MCEP Countywide EV Acceleration Strategy by local jurisdictions in Winter/Spring of 2023.
- Explore project delivery options streamlining. Staff will continue to work with local jurisdictions to explore whether a coordinated grant or a single contractor can be retained to design, seek funding, build, operate and maintain EV charging stations across Marin County jurisdictions.
- Advance 3-5 pilot concepts for upcoming grants. Staff has begun meeting with jurisdiction staff on project concepts to assess potential concept advancement and determine partnership opportunities.
- Conduct Outreach efforts including live online events, an EV Expo, and equity focused outreach.
- Revisit Public Agency EV Fleet Program Rebates to move away from program linkage to the state Clean Vehicle Rebate Project (CVRP) and streamline rebate applications for public agencies to encourage fleet rebate usage. Staff will also explore opportunities to

support fleet transition planning through increased EV rebates and technical support for agencies that have adopted or intend to adopt fleet transition plans.

- Continue to monitor outside funding opportunities and develop/support local applications.

Staff will revise program budget for future fiscal years from a fixed \$345,000 budget (reflecting previous Board direction) to reflect a needs-based budgeting approach.

G. BIKE SHARE PROGRAM

The Marin bike share program was funded by an MTC grant for 826K. The program is intended to connect to SMART in Marin and Sonoma Counties with a system of 300 bikes in 7 cities in the participating counties.

In June 2022, just before launch of the program, Bolt Mobility, the bike share service provider, discontinued operations and terminated all of its pilot programs. If the demanded cure terms are not met, the contract would terminate in mid-October. Staff will explore options and return to the Commission with recommendations



CITY OF SAUSALITO

LETTER OF INTEREST
League North Bay Div
Jill Hoffman

420 Litho Street • Sausalito, CA 94965
Telephone: (415) 289-4100
www.sausalito.gov

10/21/2022

Brian Colbert
President, MCCMC

Dear Brian,

Please accept this letter confirming my interest to have the membership of the Marin County Council of Mayors and Councilmembers consider my nomination as the 2nd or Alternate Representative to the League of California Cities North Bay Division Executive Committee. I understand Eli Beckman has expressed interested in the 1st Representative position, I would be most pleased to serve with him.

I was elected to the Sausalito City Council in November 2014.

I currently serve as Sausalito's representative to MCCMC Legislative Committee and MCCMC Homeless Committee. I am excited about this opportunity to serve our community in a positive and productive manner with the League of Cities.

Sincerely,
Jill Hoffman
Jill J. Hoffman

FAX NUMBERS:

Administration: (415) 289-4167
Recreation: (415) 289-4189

Community Development: (415) 339-2256

Library: (415) 331-7943
Public Works: (415) 289-4138



Letter of Interest
Marin Transit
Maribeth Bushey
Rebecca Vaughn <mccmcsecretary@gmail.com>

Request for Appointment to Represent MCCMC on Marin Transit

Maribeth Bushey <Maribeth.Bushey@cityofsanrafael.org>
To: Rebecca Vaughn <mccmcsecretary@gmail.com>
Cc: Mayor Kate <Kate.Colin@cityofsanrafael.org>

Tue, Sep 20, 2022 at 1:07 PM

Dear MCCMC colleagues - I am looking forward to seeing all of you at our upcoming MCCMC meetings. As I have been on the San Rafael City Council since 2013, I know most of you and welcome the newly elected members.

I respectfully request that MCCMC appoint me to San Rafael Mayor Kate Colin's seat on Marin Transit. Mayor Kate's term on Marin Transit ends in January 2023. As a former commuter, I am very familiar with local transit and an advocate for having a system that is efficient and effective. In addition to my personal experience with local transit, I also bring the critical deep knowledge about transit in San Rafael.

San Rafael's transit center is the busiest one in Marin County and embedded in our city's downtown. We know that the majority of transit-dependent riders live in the Canal neighborhood of San Rafael and this low-income population has additional challenges around housing and safety. I understand how these issues intersect and will continue to bring that important perspective to Marin Transit.

The San Rafael Bettini Transit Center is a project overseen by the Golden Gate Bridge District and has a signed MOU with Marin Transit and the City of San Rafael as well. If/when the Transit Center is remodeled, it is imperative that all three agencies are on the same page as the project moves forward in order to secure the additional state- and federal-funding that will be needed to complete the project. As a San Rafael Councilmember, I will be able to accurately provide San Rafael's input.

I am eager to serve in this role and would be honored to serve as one of MCCMC's representative on this important board. Thank you for considering my appointment.

Sincerely,
Maribeth Bushey

Get [Outlook for iOS](#)

Brian L. Colbert
525 San Anselmo Avenue
San Anselmo CA 94960

Letter of Interest
Marin Transit
Brian Colbert

October 20, 2022

Dear MCCMC Colleagues:

I am writing to express my interest in the one-year appointment as a Primary Representative on the Marin Transit District Board.

Since my appointment during the fall of 2020 as the Alternate Representative, I have worked tirelessly with the other directors and Marin Transit staff to address, ameliorate and remedy the myriad uncertainties and risks arising from the public health and economic fallout arising from COVID-19.

There are grave challenges for Marin Transit and every other local transit service in the United States. With these challenges come opportunities. I am able to collaborate with the other board members, Marin Transit staff, members of the public, and the MCCMC to develop short and long-term policies to address these issues.

Two key factors distinguish Marin Transit from other public transit agencies serving Marin County. The first is that Marin Transit added service during the pandemic. The second is that Marin Transit primarily serves people who need the service the most, the transit-dependent. As of August 2022 Marin Transit ridership is 87% compared to before the onset of the pandemic. Marin Transit ridership recovery is greater than any other transit agency in the Bay Area.

I am also well-placed to assist Marin Transit in its search to purchase property in Marin County. Such a purchase will allow Marin Transit to better manage its costs and electrify its fleet. Transitioning to zero-emission buses is essential to reducing greenhouse gases and to meeting the County's climate goals.

I plan to continue balancing the transportation needs and congestion challenges of Marin County. This perspective will complement the other Marin Transit Directors and the Marin Transit staff.

It would be an honor and a pleasure to serve as a MCCMC Primary Representative to the Marin Transit District Board. Thank you for your consideration.

Sincerely,



Brian L. Colbert

Councilmember
San Anselmo City Council

SMART Board:

Statement of Interest and Qualifications of Gabe Paulson

Dear MCCMC

As your fellow Marin councilmember and vice-mayor of Larkspur, I am interested in serving on the SMART Board. I believe representing Larkspur as a unique transportation node with the terminal SMART station would be a continued value to the Board. I fundamentally value public transportation. My 25 year entrepreneurial and business experience in founding and managing businesses and implementing logistics and maintenance technologies for the US Coast Guard could help align SMART with the best practices of the successful private transportation ventures.

On the Larkspur City Council, I have focused heavily on planning and housing and am particularly interested in the interplay between housing and circulation elements. For example, in September 2022 I introduced the MTC Transit Oriented Community Policy to our Housing Element Steering Committee. In May 2021, I participated in the “last mile” planning with a Coordination Agreement between Larkspur, Bolt, TAM and Sonoma County Transportation Authority (SCTA).

I have also served as a founding member of the Marin Wildfire Prevention Agency and have been actively involved in disaster preparedness by leading the 40 Neighborhood Response Groups of Larkspur and Corte Madera. Professionally, I founded and for 25 years actively managed a software company with multiple employees and multiple prime contracts with the US Coast Guard. My academic background in physics has given me the ability to quickly learn the technical and engineering issues related to transportation and infrastructure policy.

My goal is to continue the post-covid recovery and growth of SMART services. Specifically, I am eager to study promotions, pricing models such as discounting or adaptive pricing and use of any technologies (e.g. payment mobile applications) to increase ridership.

I am available to discuss the formative work we have ahead of us and am happy to answer any questions.

Yours in public service,

Gabe Paulson

gpaulson@CityOfLarkspur.org Cell 510-381-6278 Personal email: g.paulson@protonmail.com



Letter of Interest
Marin Transit
Fred Casissa

Rebecca Vaughn <mccmcsecretary@gmail.com>

FW: Interest: MCCMC alternate to the Marin Transit District Board

1 message

Rebecca Vaughn <rvaughn@tcmmail.org>
To: "MCCMCSecretary@gmail.com" <MCCMCSecretary@gmail.com>

Fri, Oct 21, 2022 at 4:06 PM

From: Fred Casissa <fcasissa@tcmmail.org>
Sent: Friday, October 21, 2022 3:09 PM
To: Rebecca Vaughn <rvaughn@tcmmail.org>
Subject: Interest: MCCMC alternate to the Marin Transit District Board

Please accept this correspondence confirming my interest to be considered as the MCCMC alternate to the Marin County Transit District. I am presently the Mayor of the Town of Corte Madera and have served on the Town Council since April 2020. My background in risk management, coupled with serving on various Town related committees/boards over the years, has provided me the necessary experience and knowledge to collaborate/partner with others, as well as problem solving skills. I recognize that I will be representing the needs of the County, as well as all of the local municipalities; and, look forward to the opportunity in getting involved on a broader local/regional level.

I would be honored to serve as the MCCMC Alternate to the Marin Transit District Board. Thank you for your consideration.

Fred Casissa

Corte Madera Mayor

**MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS
DRAFT AGENDA**

Wednesday, January 25, 2023
Virtual meeting, to be held via Zoom
Start time: 6:00pm

- 1. Call to Order**
- 2. Public Comment** (Limit 3 minutes per person)
- 3. Welcome and Introduction of Guests**
- 4. Presentation: Senator Mike McGuire will provide an update to MCCMC**
- 5. Tentative Committee Reports**
 - 5.a. Metropolitan Transportation Commission
 - 5.b. Association of Bay Area Governments
 - 5.c. BCDC / Report from North Bay representative on the San Francisco Bay Conservation and Development Commission
 - 5.d. Homeless Committee
 - 5.e. Marin County Disaster Council Citizen Corps
 - 5.f. Marin Transit
 - 5.g. Sonoma/Marin Area Rail Transit Commission
 - 5.h. Golden Gate Bridge & Highway Transportation District
 - 5.i. Transportation Authority of Marin
 - 5.j. MCCMC Legislative Committee
 - 5.k. Local Agency Formation Commission

6. Business Meeting

- 6.a. Report Out From The City Selection Committee Meeting, Convened Just Prior To The Start Of The Regular MCCMC Meeting In Order To Review Letters Of Interest Received For Appointment Of Marin Representative To The Metropolitan Transportation Commission And Select Up To Three Candidates To Forward To The Marin County Board Of Supervisors For Interview And Possible Appointment.
- 6.b. Review Of Draft Agenda For The February 22, 2023 MCCMC Meeting, To Be Held Virtually Via Zoom
- 6.c. Consideration and Possible Action to Approve the Draft Minutes of the October 26, 2022 MCCMC Meeting

8:00 PM ADJOURN: to the February 22, 2023 meeting – to be held via Zoom Webinar

Deadline for Agenda Items – February 15, 2023 Please send to:
MCCMCSecretary@gmail.com

**MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS
DRAFT MINUTES**

Wednesday, September 28, 2022

**Hosted by the Town of San Anselmo and the City of Larkspur
University of Redlands Marin Campus, Geneva Hall ~ 109 Seminary Road, San Anselmo, CA
5:30pm**

Members Present

Belvedere: Vice Mayor Jim Lynch; Councilmember Kemnitzer
Corte Madera: Mayor Casissa;
Fairfax: Mayor Hellman; Councilmembers Ackerman, Cutrano, Goddard
Larkspur: Vice Mayor Paulson; Councilmembers Way and Candell
Mill Valley: -
Novato: Mayor Lucan; Councilmember Eklund
Ross: Vice Mayor Kuhl;
San Anselmo: Mayor Fineman; Councilmember Colbert
San Rafael: Vice Mayor Kertz; Councilmember Bushey
Sausalito: Vice Mayor Blaustein
Tiburon: Councilmember Thier

Ex Officio: MCCMC Secretary Rebecca Vaughn

1. Call to Order

President Brian Colbert called the meeting to order at 5:34p.m., and welcomed everyone to the meeting of the Marin County Council of Mayors and Councilmembers, for September 28, 2022.

A roll call of the Marin towns/cities was taken. There was a quorum of the 11 Marin cities/towns present, with representatives from 10 cities/towns in attendance (Mill Valley not present).

President Colbert then called for Public Comment.

2. Public Comment:

1. Guy Meyer – He stated that he is a resident of San Anselmo and is concerned about the housing mandates in Marin. He will be looking to reach out to other communities and to other councilmembers and candidates to talk and discuss this issue to see what we can do. He would like to stand firm against the loss of local discretion in our zoning and housing requirements, as well as the impact of ecological, fire, safety all of the issues that add up to all of the important reasons to take up this action. He saw the appeal by San Anselmo, which was a powerfully worded appeal, as well as the appeals of other local cities, and he thinks they all add up to the people saying that this is not acceptable.

Hearing no additional public comment, President Colbert asked everyone to review the written committee reports that were provided for the packet, and introduced the first business item, as there were no presentations scheduled.

1 **3. Committee Reports:** All Committee reports were submitted in writing and are available in the
2 [agenda packet on the MCCMC website](#). President Colbert thanked those who submitted
3 written reports and encouraged the membership to review the reports.
4

5 There were two announcements:

6 1. Pat Eklund, Novato – Announced that the Alternate for the Bay Conservation Development
7 Commission (BCDC) has been selected, after a nearly year long process. The alternate will be
8 Nancy Kemnitzer, Belvedere. She was certified as the Alternate and will be participating in her
9 first meeting on October 6th.

10
11 2. Melissa Blaustein, Sausalito – Wanted to acknowledge the Water Policy Committee for the work
12 they did on their final report. It is an amazing report and was a lot of work and effort by them.
13 There are a lot of really good ideas for the County in the report and she encouraged everyone
14 to read it.

15
16
17 3.a. Metropolitan Transportation Commission (MTC)

18 3a. Written report from Supervisor Damon Connolly

19 3.b. ~~Association of Bay Area Governments~~ No report, will be combined and provided in Octo

20
21 3.c. ~~BCDC Report from North Bay representative on the San Francisco Bay Conservation and~~
22 ~~Development Commission (BCDC)~~ No report, will be combined and provided in October
23

24 3.d. Disaster & Citizen Corps Council Meeting (DC3)

25 3d. Written report from Catherine Way, Larkspur

26 3.e. Sonoma-Marín Area Rail Transit (SMART)

27 3e. Written report provided by Dan Hillmer, Larkspur

28 3.f. Golden Gate Bridge, Highway and Transportation District

29 3f. Written report provided by Holli Thier, Tiburon

30 3.g. MCCMC Water Policy Committee - Final Report, "Water Policy in Marin: How
31 Councilmembers Can Productively Engage With Water and Wastewater Boards and
32 Recommended Actions for Local Jurisdictions"

33 3g. Final report, written by Stephanie Hellman, Eli Beckman, Maribeth Bushey, Chance
34 Cutrano and Eli Hill.
35

36 **4. BUSINESS MEETING** 37

38 4.a. Consideration And Possible Adoption Of MCCMC Operating Budget For FY 2022-
39 2023, With Annual Dues Set At \$850 For 2022-23 Only
40 Attachment 4a. Staff Report and attachment
41

42 Clerk Vaughn stated that the budget was minimal this year and the dues were held at \$850
43 per city, not knowing how the meeting schedule, in-person versus hybrid would be carried
44 out. There were some savings from the previous year's budget, which is being held over to
45 cover additional guest speakers for host cities. Typically the MCCMC budget pays the host
46 city for the President, the Secretary and up to two guest speakers. Now MCCMC will be able
47 to cover up to four guest speakers. And the zoom meeting budget was decreased to account
48 for a partial return to in-person meetings. The Executive Committee, when it meets in April,
49 will be able to discuss and recommend future adjustments to the budget going forward.
50

51 President Colbert called for a vote to approve the budget for 2022-23

52 There was a motion and second (Lucan / Hellman) to approve the Operating Budget

4.d.

For FY 2022-2023, With Annual Dues Set At \$850 For 2022-23 Only. The motion was approved by roll call vote of the cities/towns present, 10-0-1 (Mill Valley absent)

4.b. Announcement Of Upcoming Vacancies And Call For Letters Of Interest For The Following Committee Appointments:

Expiration of current terms were announced and Letters of Interest were solicited. Anyone interested in being considered for an appointment should submit a letter of interest to President Colbert and Clerk Vaughn prior to the next meeting, October 26th. Nominations will also be accepted from the floor at the October 26th meeting, and appointments will be voted on by MCCMC membership, or by the City Selection Committee, as noted on the agenda.

The following appointment opportunities were announced:

4.b.1. MCCMC Representatives to League of California Cities, North Bay Division Executive Board for Calendar Year 2023.

Three seats have expiring terms:
Representative, 2nd Representative and Alternate Representative.

MCCMC Representatives are appointed annually for the upcoming calendar year.
Incumbents are:

- 1st: Charles Lee, Corte Madera
- 2nd: Gabe Paulson, Larkspur;
- Alternate: Eli Beckman, Corte Madera

Incumbent Eli Beckman, Corte Madera, has indicated interest in seeking appointment to a one-year term as one of the two primary representatives and will submit a letter of interest.

4.b.2. Marin Transit Board of Directors

Representatives to the Marin Transit Board:

Primary Representative 1; Primary Representative 2; Alternate Representative

- Primary Representative 1, Kate Colin, San Rafael: Seat expires January 1, 2023
- Primary Representative 2, Eric Lucan, Novato (leaving office): Seat expires January 1, 2024 – one year remaining on term.
- Alternate Representative: Brian Colbert, San Anselmo, Seat expires January 1, 2023

Incumbent Brian Colbert, San Anselmo has indicated interest in seeking appointment as one of the Primary Representatives and will submit a letter of interest.

Maribeth Bushey, San Rafael, has indicated interest in seeking appointment as one of the Primary Representatives and has submitted a letter of interest.

4.d.

1
2
3 4.b.3. Sonoma-Marín Area Rail Transit Board of Directors

4 MCCMC appoints one at-large member from a city other than Novato or San Rafael.
5 The incumbent, Dan Hillmer, Larkspur, is not seeking re-election and will be leaving
6 office in December. His current four-year term on the SMART Board expires February,
7 2025.
8
9

10
11 4.b.4. Marin Local Agency Formation Commission (LAFCo)

12 There are two vacancies with unexpired terms:

- 13 • One Primary Representative seat (vacated by Sashi Sabaratnam, Mill Valley)
14 has 18 months remaining on the current four-year term, expiring May, 2024
15 • The Alternate Representative seat (which will be vacated by James Campbell,
16 Belvedere) has 18 months remaining on the current four-year term, expiring May,
17 2024.

18 A call for letters of interest from elected interested in the LAFCo primary and alternate
19 representative appointments will take place at the September 28th MCCMC meeting,
20 with a vote on appointments by the City Selection Committee scheduled for the
21 October 26th meeting.
22
23
24

25 4.c. Review of Draft Agenda for October 26, 2022 MCCMC Meeting To Be Hosted By the
26 City of Novato
27

28 Attachment 4c: Draft agenda for October 26, 2022 MCCMC Meeting
29

30 There were no comments on the draft agenda.
31
32

33 4.d. Consideration and Possible Approve of Draft Minutes of the June 22, 2022 MCCMC
34 Meeting
35

36 President Colbert called for a vote to approve the draft minutes for June 22, 2022

37 There was a motion and second (Kuhl / Casissa) to approve the draft minutes for June
38 22, 2022. The motion was approved by roll call vote of the cities/towns present, 10-0-
39 1 (Mill Valley absent)
40
41

42 **Adjournment**
43

44 The meeting was adjourned at 5:46pm to the next regular meeting scheduled for October 26, 2022 to
45 be held in person and hosted by the City of Novato.

4.d.

MARIN COUNTY CITY SELECTION COMMITTEE

MEETING AGENDA

Wednesday, October 26, 2022
Ayawaska Hilltop ~ 850 Lamont Ave., Novato, CA
5:45 p.m.

Or upon conclusion of the MCCMC Business Meeting, whichever is later

1. Roll Call, Welcome and Purpose of Meeting

2. Public Comment

Opportunity for the public to address the Marin County City Selection Committee on matters not on the agenda. Please submit any written public comment to MCCMCSecretary@gmail.com and indicate "Public Comment" in the subject line.

3. Acceptance of the Minutes of the April 22, 2022 City Selection Committee

Attachment 3a: Draft minutes of April 22, 2022 meeting

4. Consideration and Possible Action to Make Appoints of One Primary Representative and One Alternate Representative to the Marin Local Agency Formation Commission

There are two vacancies with unexpired terms:

- One Primary Representative seat (vacated by Sashi Sabaratnam, Mill Valley) has 18 months remaining on the current four-year term, expiring May, 2024
- The Alternate Representative seat (which will be vacated by James Campbell, Belvedere) has 18 months remaining on the current four-year term, expiring May, 2024.

A call for letters of interest from elected interested in the Marin LAFCo primary and alternate representative appointments took place at the September 28th MCCMC meeting. A vote on appointments will be made by the City Selection Committee at its meeting scheduled for October 26, 2022.

Two letters of interest were received for the Primary Representative: from Stephen Burke, Mill Valley, and Steve Burdo, San Anselmo.

No letters of interest were received for the Alternate seat.

Appointment Process

1. Introduction
2. Statements from candidates (optional)
3. Comments from MCCMC members and other members of the public
4. Mayors/Proxies discussion and vote by written ballot will take place separately for each appointment (Primary and Alternate)

Attachment 4.

Letter of interest for Primary from Stephen Burke, Mill Valley, received 10/19/22

Letter of interest for Primary from Steve Burdo, San Anselmo, received 10/21/22

5. Announcements

Any subject not on the agenda may be presented at this time by members of the City Selection Committee. These topics cannot be acted upon or discussed, but may be agendaized for a later meeting date.

6. Adjournment

The City Selection Committee will discuss setting the next meeting date, if needed, and adjourn.

Please contact Rebecca Vaughn at 415-927-5085 or MCCMCSecretary@gmail.com with any questions or require additional information.

Excerpt from MCCMC By-Laws related to City Selection Committee, as amended March 2018:

ARTICLE V

Committees/Authority Assignments

Section 1. Standing Committees:

- a. Legislative Committee: The Legislative Committee shall consist of a Councilmember from each of the member cities, chosen by their respective City Councils, one city manager and one alternate city manager. Its duties shall be to review pending Federal and State legislation affecting cities and to take a position on the legislation consistent with a vote of the majority of the committee and the authority given the committee by MCCMC policies.
- b. Executive Committee: The Executive Committee shall consist of the President, Vice-President and the most immediate Past-President who is a member. It shall serve in an advisory capacity to the President to help plan and organize the activities of the COUNCIL.
- c. Mayors Select Committee: The Mayors Select Committee shall consist of the Mayor, or his/her designated representative from among each member's council, from each of the member cities and the Executive Committee of MCCMC. Its duties will be to form a consensus on and a recommended advocacy action for citywide and/or regional issues that directly and immediately affect all member cities and for which there is no other appropriate forum. The Mayors Select Committee shall also perform the functions of the **City Selection Committee** (relating to certain appointments and nominations) and under the powers vested by and pursuant to Cal. Gov't Code §50270 et seq. The Mayors Select Committee shall meet annually in April or at the first reasonably convenient time thereafter, and its Chair will be the President of MCCMC. Executive Committee members may be present but may not cast votes on City Selection Committee matters except when designated as described above. The President of MCCMC will report on the actions or recommendations of the Mayors Select Committee at the next regularly scheduled meeting of the COUNCIL, and shall call for a full vote of any recommended advocacy actions.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the MCCMC Secretary at (415) 927-5085. Notification at least 48 hours prior to the meeting will enable the Authority to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the City Selection Committee regarding any item on this Agenda are available during normal business hours, for public inspection at Corte Madera Town Hall, 240 Tamal Vista Boulevard, Corte Madera, CA. Any reports that are provided after the posting of this Agenda and prior to the meeting will be made available at this same location simultaneously as it is provided to the Committee.

I certify that this agenda was posted on or before October 21, 2022, in full public view and access at least 72 hours prior to the City Selection Committee meeting time in accordance with the Brown Act.



Rebecca Vaughn
MCCMC / City Selection Committee Secretary

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS

DRAFT

MINUTES

MEETING OF THE CITY SELECTION COMMITTEE

WEDNESDAY, APRIL 27, 2022
VIA VIDEOCONFERENCE ONLY

Mayors (or Proxies) Present

Belvedere: -
Corte Madera: Mayor Fred Casissa
Fairfax: Mayor Stephanie Hellman
Larkspur: -
Mill Valley: Mayor John McCauley
Novato: Mayor Eric Lucan
Ross: Mayor Elizabeth Robbins
San Anselmo: Mayor Alexis Fineman
San Rafael: Mayor Kate Colin
Sausalito: Mayor Janelle Kellman
Tiburon: -

MCCMC Executive Committee Present: President Sashi McEntee, Mill Valley; Vice President Brian Colbert, San Anselmo; Secretary Rebecca Vaughn

1. Call to Order, Welcome and Purpose of Meeting

MCCMC President Sashi McEntee called the meeting of the Marin County City Selection Committee for April 27, 2022 to order at 5:15pm.

2. Open Time for Public Comment

President McEntee called for public comment.

Kate Colin, Mayor, San Rafael: Mayor Colin informed the mayors that their selections for the MCCMC homeless committee have been invited to a homeless conference that is being put on by stakeholders, including the county and CBOs. Each city can have two people that attend. It can be your representative on the MCCMC homeless committee, or it can be a Mayor plus somebody else. She asked that Mayors follow up with their representatives, and that they are trying to get RSVPs by the end of the week. Rachel Kurtz and Renee Godard, the co-chairs of MCCMC homeless committee will be setting up the conference.

There were no attendees wishing to provide public comment and no emailed public comment.

3. Acceptance of the Minutes of the May 25, 2021 City Selection Committee

President McEntee introduced the item. There was no public comment and no questions from Councilmembers. The minutes were approved by a roll call vote of the Mayors of the cities/towns present, 8-0-3 (Belvedere, Larkspur, and Tiburon absent)

4. Consideration and Possible Action to Appoint an MCCMC Representative to the Association of Bay Area Governments (ABAG) Executive Board

1 Introduction

2 Sashi McEntee summarized that the requested action was to consider action appointment of the
3 primary MCCMC Representative to the ABAG Executive Board. One letter of interest was received,
4 from Pat Eklund, Councilmember from Novato, the current incumbent.
5
6

7 Comments from MCCMC members and other members of the public
8

9 President McEntee asked if there were any questions or comments from MCCMC members. There
10 were no questions or discussion from MCCMC members. Mayor Colin thanked Pat Eklund for her
11 continued advocacy on behalf of Marin.
12

13 There no questions or comments from members of the public, and no public comments received via
14 email. MCCMC President McEntee then called for a vote.
15

16 Mayors/Proxies discussion and vote
17

18 There was a motion and a second (McCauley/Lucan) to appoint Pat Eklund, Novato, to serve a new
19 two-year term as MCCMC Representative to the ABAG Executive Board, which will commence July
20 1, 2022 and will expire June 30, 2024. The motion was approved by a roll call vote of the Mayors
21 (or designated proxies, if applicable), of the cities/towns present.
22 The vote was 8-0-3 (Belvedere, Larkspur, and Tiburon absent)
23
24
25

26 **5. Consideration and Possible Action to Appoint an Alternate MCCMC Representative to the**
27 **Association of Bay Area Governments (ABAG) Executive Board**
28

29 Introduction
30

31 Sashi McEntee summarized that the requested action was to consider action appointment of the
32 Alternate MCCMC Representative to the ABAG Executive Board. One letter of interest was
33 received, from Eli Hill, Councilmember from San Rafael, the current incumbent.
34
35

36 Comments from MCCMC members and other members of the public
37

38 President McEntee asked if there were any questions or comments from MCCMC members. There
39 were no questions or discussion from MCCMC members. Pat Eklund stated that she is available to
40 answer any questions, and that they work well together and we make a good team.
41

42 There no questions or comments from members of the public, and no public comments received via
43 email. MCCMC President McEntee then called for a vote.
44
45

46 Mayors/Proxies discussion and vote
47

48 There was a motion and a second (Colin/Kellman) to appoint Eli Hill, San Rafael, to serve a new
49 two-year term as Alternate MCCMC Representative to the ABAG Executive Board, which will
50 commence July 1, 2022 and will expire June 30, 2024. The motion was approved by a roll call vote
51 of the Mayors (or designated proxies, if applicable), of the cities/towns present.
52 The vote was 8-0-3 (Belvedere, Larkspur, and Tiburon absent)
53

1 **6. Consideration and Possible Action to Appoint an MCCMC Representative to the Marin**
2 **County Local Agency Formation Commission**

3
4 Introduction

5
6 Sashi McEntee summarized that the requested action was to consider appointment of the MCCMC
7 Representative to the Marin County Local Agency Formation Commission (LAFCo). One letter of
8 interest was received, from Barbara Coler, Councilmember from Fairfax, the current incumbent.
9

10
11 Comments from MCCMC members and other members of the public

12
13 President McEntee asked if there were any questions or comments from MCCMC members. There
14 were no questions or discussion from MCCMC members.

15
16 There no questions or comments from members of the public, and no public comments received via
17 email. MCCMC President McEntee then called for a vote.
18

19 Mayors/Proxies discussion and vote

20
21 There was a motion and a second (Hellman/Casissa) to appoint Barbara Coler, Fairfax, to serve a
22 new four-year term as one of the two MCCMC Primary Representatives to Marin LAFCo, which will
23 commence the first Monday of May, 2022 and will expire the first Monday of May, 2026. The
24 motion was approved by a roll call vote of the Mayors (or designated proxies, if applicable), of the
25 cities/towns present.

26 The vote was 8-0-3 (Belvedere, Larkspur, and Tiburon absent)
27

28 **7. Announcements - None**

29
30 **8. Adjournment**

31
32 MCCMC President McEntee adjourned the meeting of the City Selection Committee at 5:26p.m.
33

Wednesday, October 19, 2022

City Selection Committee of the County of Marin
c/o Rebecca Vaughn

Dear friends,

I am writing to express my interest in serving on the Marin County Local Agency Formation Commission (LAFco) as a City Representative.

I currently serve as a Mill Valley City Council member with my term ending in 2026. I was appointed in September, 2021 to fill out the remainder of a term and was reappointed this spring when no one filed to run for City Council.

But my interest in LAFco precedes my service on City Council. In 2021 I also served on the Marin County Civil Grand Jury from April to September (I had to resign due to assuming the City Council seat) and also on the Transportation Authority of Marin's Citizen Oversight Committee (also had to resign).

In both roles I became much more familiar with the scale and scope of government entities, special districts, agencies, and other entities that serve the citizens of Marin County. I also had the opportunity to learn more about LAFco and believe it plays a singularly important role in the orderly development and evolution of government and services across our County.

My record of service

My wife Kit and sons Evan and Liam have lived in Marin, and Mill Valley, since 2001. During my 20+ years here I have been active as a basketball

coach (CYO and Tamalpais H.S. boys freshman, j/v, and varsity) and civic volunteer. My civic roles have included:

- Mill Valley Parks and Recreation Commissioner (2010-12 and 2020-21)
- Member, Mill Valley General Plan Community Vitality Committee (2014)
- Member, Mill Valley Transportation Advisory Commission (2015)

I am currently the primary liaison representing Mill Valley on the:

- Board of the Marin Wildfire Prevention Authority and the MWPA's Finance Committee
- Board of the Sanitary Agency of Southern Marin (SASM)
- Marin County Community Development Block Grants committee
- MCCMC Homelessness Committee

Career summary

I retired in 2016 after a 35-year international career in technology-related businesses. I spent the first 15 years of my career with Sony Corporation, both in Japan and the US. While with Sony I was responsible for creating the Public Affairs function (PR, Government relations, Environmental leadership, direct manufacturing investment, philanthropy) for Sony Electronics, the \$15 billion US subsidiary responsible for the sale of consumer electronics and other products, and built a staff of 65.

In 1992 I was transferred to Sony's San Diego operations, where I oversaw Planning for Sony Engineering and Manufacturing, a \$10 billion subsidiary with 25,000 employees. I subsequently was VP/GM of Sony Wireless, responsible for the creation and growth of a joint venture with QUALCOMM that commercialized digital cellular technology in the US and worldwide.

In 1999 I left Sony and was a co-founder, CEO, and/or C-suite leader for a series of venture-backed startups that commercialized a wide range of mobile services (streaming video, search, Web browsing, mobile advertising, personalization) with several successful exits...and a few clunkers too.

What I would bring to LAFco

I have a broad and deep background as a General Manager responsible for a range of functions, many of which involved building relationships with local, state, and national level agencies and leaders. I am comfortable with finance and regulatory language and processes.

I strive to be collegial and open-minded, and love learning about new things. I have the time, and the interest, to put in the work necessary to support LAFco's mission, and would approach its work in an objective and non-parochial manner.

I am not applying in order to further the particular interests of Mill Valley, and understand that LAFco must take into account a wide range of interests in order to do its work well.

Thank you for your consideration and I appreciate the opportunity to pursue an appointed position with Marin County LAFco.

Sincerely,

Stephen

Stephen Burke
380 Lovell Avenue
Mill Valley, CA 94941
415-233-2558
sburke@cityofmillvalley.org



Letter of Interest
LAFCo Primary
Steve Burdo
Rebecca Vaughn <mccmcsecretary@gmail.com>

LAFCo Appointment Interest

Steve Burdo <sburdo@townofsananselmo.org>
To: "mccmcsecretary@gmail.com" <mccmcsecretary@gmail.com>
Cc: Brian Colbert <bcolbert@townofsananselmo.org>

Fri, Oct 21, 2022 at 3:18 PM

President Colbert and Members of MCCMC,

It is with great enthusiasm that I am applying for the appointment to the Marin Local Areas Formation Commission (LAFCo). I believe my experience working in local government, in addition to my current service on the San Anselmo Town Council and regional Joint Powers Authorities (JPAs), make me an ideal candidate for the appointment.

I bring a wealth of experience in various forms of local government and would relish the opportunity to apply my experience as a member of the LAFCo board. Through my service on the San Anselmo Town Council, I have the experience of serving on three JPAs (Ross Valley Fire Board, Marin Wildfire Prevention Authority, and the Marin Emergency Radio Authority) that each have their own unique charters, bylaws and rules of operation. Serving on these various forms of local government has given me a deeper appreciation for the process and thinking that has guided their formation, and I would be honored to be part of that process as a LAFCo commissioner.

I possess a passion for local government, a desire to effectively and efficiently deliver local governmental services, and a commitment to preservation of open space and agricultural lands. As such, I think you will find me a well-qualified candidate for the open appointment to LAFCo.

Sincerely,

Steve Burdo

Steve Burdo
Vice-Mayor
Town of San Anselmo