

# MARIN COUNTY CITY SELECTION COMMITTEE

## MEETING AGENDA

Wednesday, October 26, 2022  
Ayawaska Hilltop ~ 850 Lamont Ave., Novato, CA  
5:45 p.m.

*Or upon conclusion of the MCCMC Business Meeting, whichever is later*

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### 1. Roll Call, Welcome and Purpose of Meeting

### 2. Public Comment

Opportunity for the public to address the Marin County City Selection Committee on matters not on the agenda. Please submit any written public comment to [MCCMCSecretary@gmail.com](mailto:MCCMCSecretary@gmail.com) and indicate "Public Comment" in the subject line.

### 3. Acceptance of the Minutes of the April 22, 2022 City Selection Committee

Attachment 3a: Draft minutes of April 22, 2022 meeting

### 4. Consideration and Possible Action to Make Appoints of One Primary Representative and One Alternate Representative to the Marin Local Agency Formation Commission

There are two vacancies with unexpired terms:

- One Primary Representative seat (vacated by Sashi Sabaratnam, Mill Valley) has 18 months remaining on the current four-year term, expiring May, 2024
- The Alternate Representative seat (which will be vacated by James Campbell, Belvedere) has 18 months remaining on the current four-year term, expiring May, 2024.

A call for letters of interest from elected interested in the Marin LAFCo primary and alternate representative appointments took place at the September 28th MCCMC meeting. A vote on appointments will be made by the City Selection Committee at its meeting scheduled for October 26, 2022.

Two letters of interest were received for the Primary Representative: from Stephen Burke, Mill Valley, and Steve Burdo, San Anselmo.

No letters of interest were received for the Alternate seat.

Appointment Process

1. Introduction
2. Statements from candidates (optional)
3. Comments from MCCMC members and other members of the public
4. Mayors/Proxies discussion and vote by written ballot will take place separately for each appointment (Primary and Alternate)

Attachment 4.

Letter of interest for Primary from Stephen Burke, Mill Valley, received 10/19/22

Letter of interest for Primary from Steve Burdo, San Anselmo, received 10/21/22

### 5. Announcements

Any subject not on the agenda may be presented at this time by members of the City Selection Committee. These topics cannot be acted upon or discussed, but may be agendized for a later meeting date.

## 6. Adjournment

The City Selection Committee will discuss setting the next meeting date, if needed, and adjourn.

Please contact Rebecca Vaughn at 415-927-5085 or [MCCMCSecretary@gmail.com](mailto:MCCMCSecretary@gmail.com) with any questions or require additional information.

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*Excerpt from MCCMC By-Laws related to City Selection Committee, as amended March 2018:*

### ARTICLE V

#### Committees/Authority Assignments

##### Section 1. Standing Committees:

- a. Legislative Committee: The Legislative Committee shall consist of a Councilmember from each of the member cities, chosen by their respective City Councils, one city manager and one alternate city manager. Its duties shall be to review pending Federal and State legislation affecting cities and to take a position on the legislation consistent with a vote of the majority of the committee and the authority given the committee by MCCMC policies.
- b. Executive Committee: The Executive Committee shall consist of the President, Vice-President and the most immediate Past-President who is a member. It shall serve in an advisory capacity to the President to help plan and organize the activities of the COUNCIL.
- c. Mayors Select Committee: The Mayors Select Committee shall consist of the Mayor, or his/her designated representative from among each member's council, from each of the member cities and the Executive Committee of MCCMC. Its duties will be to form a consensus on and a recommended advocacy action for citywide and/or regional issues that directly and immediately affect all member cities and for which there is no other appropriate forum. The Mayors Select Committee shall also perform the functions of the **City Selection Committee** (relating to certain appointments and nominations) and under the powers vested by and pursuant to Cal. Gov't Code §50270 et seq. The Mayors Select Committee shall meet annually in April or at the first reasonably convenient time thereafter, and its Chair will be the President of MCCMC. Executive Committee members may be present but may not cast votes on City Selection Committee matters except when designated as described above. The President of MCCMC will report on the actions or recommendations of the Mayors Select Committee at the next regularly scheduled meeting of the COUNCIL, and shall call for a full vote of any recommended advocacy actions.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the MCCMC Secretary at (415) 927-5085. Notification at least 48 hours prior to the meeting will enable the Authority to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the City Selection Committee regarding any item on this Agenda are available during normal business hours, for public inspection at Corte Madera Town Hall, 240 Tamal Vista Boulevard, Corte Madera, CA. Any reports that are provided after the posting of this Agenda and prior to the meeting will be made available at this same location simultaneously as it is provided to the Committee.

I certify that this agenda was posted on or before October 21, 2022, in full public view and access at least 72 hours prior to the City Selection Committee meeting time in accordance with the Brown Act.



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Rebecca Vaughn  
MCCMC / City Selection Committee Secretary

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS

**DRAFT**

MINUTES

**MEETING OF THE CITY SELECTION COMMITTEE**

WEDNESDAY, APRIL 27, 2022  
VIA VIDEOCONFERENCE ONLY

**Mayors (or Proxies) Present**

Belvedere: -  
Corte Madera: Mayor Fred Casissa  
Fairfax: Mayor Stephanie Hellman  
Larkspur: -  
Mill Valley: Mayor John McCauley  
Novato: Mayor Eric Lucan  
Ross: Mayor Elizabeth Robbins  
San Anselmo: Mayor Alexis Fineman  
San Rafael: Mayor Kate Colin  
Sausalito: Mayor Janelle Kellman  
Tiburon: -

**MCCMC Executive Committee Present:** President Sashi McEntee, Mill Valley; Vice President Brian Colbert, San Anselmo; Secretary Rebecca Vaughn

**1. Call to Order, Welcome and Purpose of Meeting**

MCCMC President Sashi McEntee called the meeting of the Marin County City Selection Committee for April 27, 2022 to order at 5:15pm.

**2. Open Time for Public Comment**

President McEntee called for public comment.

Kate Colin, Mayor, San Rafael: Mayor Colin informed the mayors that their selections for the MCCMC homeless committee have been invited to a homeless conference that is being put on by stakeholders, including the county and CBOs. Each city can have two people that attend. It can be your representative on the MCCMC homeless committee, or it can be a Mayor plus somebody else. She asked that Mayors follow up with their representatives, and that they are trying to get RSVPs by the end of the week. Rachel Kurtz and Renee Godard, the co-chairs of MCCMC homeless committee will be setting up the conference.

There were no attendees wishing to provide public comment and no emailed public comment.

**3. Acceptance of the Minutes of the May 25, 2021 City Selection Committee**

President McEntee introduced the item. There was no public comment and no questions from Councilmembers. The minutes were approved by a roll call vote of the Mayors of the cities/towns present, 8-0-3 (Belvedere, Larkspur, and Tiburon absent)

**4. Consideration and Possible Action to Appoint an MCCMC Representative to the Association of Bay Area Governments (ABAG) Executive Board**

1 Introduction

2 Sashi McEntee summarized that the requested action was to consider action appointment of the  
3 primary MCCMC Representative to the ABAG Executive Board. One letter of interest was received,  
4 from Pat Eklund, Councilmember from Novato, the current incumbent.  
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6

7 Comments from MCCMC members and other members of the public  
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9 President McEntee asked if there were any questions or comments from MCCMC members. There  
10 were no questions or discussion from MCCMC members. Mayor Colin thanked Pat Eklund for her  
11 continued advocacy on behalf of Marin.  
12

13 There no questions or comments from members of the public, and no public comments received via  
14 email. MCCMC President McEntee then called for a vote.  
15

16 Mayors/Proxies discussion and vote  
17

18 There was a motion and a second (McCauley/Lucan) to appoint Pat Eklund, Novato, to serve a new  
19 two-year term as MCCMC Representative to the ABAG Executive Board, which will commence July  
20 1, 2022 and will expire June 30, 2024. The motion was approved by a roll call vote of the Mayors  
21 (or designated proxies, if applicable), of the cities/towns present.

22 The vote was 8-0-3 (Belvedere, Larkspur, and Tiburon absent)  
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26 **5. Consideration and Possible Action to Appoint an Alternate MCCMC Representative to the**  
27 **Association of Bay Area Governments (ABAG) Executive Board**  
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29 Introduction  
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31 Sashi McEntee summarized that the requested action was to consider action appointment of the  
32 Alternate MCCMC Representative to the ABAG Executive Board. One letter of interest was  
33 received, from Eli Hill, Councilmember from San Rafael, the current incumbent.  
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36 Comments from MCCMC members and other members of the public  
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38 President McEntee asked if there were any questions or comments from MCCMC members. There  
39 were no questions or discussion from MCCMC members. Pat Eklund stated that she is available to  
40 answer any questions, and that they work well together and we make a good team.  
41

42 There no questions or comments from members of the public, and no public comments received via  
43 email. MCCMC President McEntee then called for a vote.  
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46 Mayors/Proxies discussion and vote  
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48 There was a motion and a second (Colin/Kellman) to appoint Eli Hill, San Rafael, to serve a new  
49 two-year term as Alternate MCCMC Representative to the ABAG Executive Board, which will  
50 commence July 1, 2022 and will expire June 30, 2024. The motion was approved by a roll call vote  
51 of the Mayors (or designated proxies, if applicable), of the cities/towns present.

52 The vote was 8-0-3 (Belvedere, Larkspur, and Tiburon absent)  
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1 **6. Consideration and Possible Action to Appoint an MCCMC Representative to the Marin**  
2 **County Local Agency Formation Commission**

3  
4 Introduction

5  
6 Sashi McEntee summarized that the requested action was to consider appointment of the MCCMC  
7 Representative to the Marin County Local Agency Formation Commission (LAFCo). One letter of  
8 interest was received, from Barbara Coler, Councilmember from Fairfax, the current incumbent.  
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10  
11 Comments from MCCMC members and other members of the public

12  
13 President McEntee asked if there were any questions or comments from MCCMC members. There  
14 were no questions or discussion from MCCMC members.

15  
16 There no questions or comments from members of the public, and no public comments received via  
17 email. MCCMC President McEntee then called for a vote.

18  
19 Mayors/Proxies discussion and vote

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21 There was a motion and a second (Hellman/Casissa) to appoint Barbara Coler, Fairfax, to serve a  
22 new four-year term as one of the two MCCMC Primary Representatives to Marin LAFCo, which will  
23 commence the first Monday of May, 2022 and will expire the first Monday of May, 2026. The  
24 motion was approved by a roll call vote of the Mayors (or designated proxies, if applicable), of the  
25 cities/towns present.

26 The vote was 8-0-3 (Belvedere, Larkspur, and Tiburon absent)

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28 **7. Announcements - None**

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30 **8. Adjournment**

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32 MCCMC President McEntee adjourned the meeting of the City Selection Committee at 5:26p.m.  
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Wednesday, October 19, 2022

City Selection Committee of the County of Marin  
c/o Rebecca Vaughn

Dear friends,

I am writing to express my interest in serving on the Marin County Local Agency Formation Commission (LAFco) as a City Representative.

I currently serve as a Mill Valley City Council member with my term ending in 2026. I was appointed in September, 2021 to fill out the remainder of a term and was reappointed this spring when no one filed to run for City Council.

But my interest in LAFco precedes my service on City Council. In 2021 I also served on the Marin County Civil Grand Jury from April to September (I had to resign due to assuming the City Council seat) and also on the Transportation Authority of Marin's Citizen Oversight Committee (also had to resign).

In both roles I became much more familiar with the scale and scope of government entities, special districts, agencies, and other entities that serve the citizens of Marin County. I also had the opportunity to learn more about LAFco and believe it plays a singularly important role in the orderly development and evolution of government and services across our County.

### **My record of service**

My wife Kit and sons Evan and Liam have lived in Marin, and Mill Valley, since 2001. During my 20+ years here I have been active as a basketball

coach (CYO and Tamalpais H.S. boys freshman, j/v, and varsity) and civic volunteer. My civic roles have included:

- Mill Valley Parks and Recreation Commissioner (2010-12 and 2020-21)
- Member, Mill Valley General Plan Community Vitality Committee (2014)
- Member, Mill Valley Transportation Advisory Commission (2015)

I am currently the primary liaison representing Mill Valley on the:

- Board of the Marin Wildfire Prevention Authority and the MWPA's Finance Committee
- Board of the Sanitary Agency of Southern Marin (SASM)
- Marin County Community Development Block Grants committee
- MCCMC Homelessness Committee

### **Career summary**

I retired in 2016 after a 35-year international career in technology-related businesses. I spent the first 15 years of my career with Sony Corporation, both in Japan and the US. While with Sony I was responsible for creating the Public Affairs function (PR, Government relations, Environmental leadership, direct manufacturing investment, philanthropy) for Sony Electronics, the \$15 billion US subsidiary responsible for the sale of consumer electronics and other products, and built a staff of 65.

In 1992 I was transferred to Sony's San Diego operations, where I oversaw Planning for Sony Engineering and Manufacturing, a \$10 billion subsidiary with 25,000 employees. I subsequently was VP/GM of Sony Wireless, responsible for the creation and growth of a joint venture with QUALCOMM that commercialized digital cellular technology in the US and worldwide.

In 1999 I left Sony and was a co-founder, CEO, and/or C-suite leader for a series of venture-backed startups that commercialized a wide range of mobile services (streaming video, search, Web browsing, mobile advertising, personalization) with several successful exits...and a few clunkers too.

## **What I would bring to LAFco**

I have a broad and deep background as a General Manager responsible for a range of functions, many of which involved building relationships with local, state, and national level agencies and leaders. I am comfortable with finance and regulatory language and processes.

I strive to be collegial and open-minded, and love learning about new things. I have the time, and the interest, to put in the work necessary to support LAFco's mission, and would approach its work in an objective and non-parochial manner.

I am not applying in order to further the particular interests of Mill Valley, and understand that LAFco must take into account a wide range of interests in order to do its work well.

Thank you for your consideration and I appreciate the opportunity to pursue an appointed position with Marin County LAFco.

Sincerely,

Stephen

Stephen Burke  
380 Lovell Avenue  
Mill Valley, CA 94941  
415-233-2558  
sburke@cityofmillvalley.org





Letter of Interest  
LAFCo Primary  
Steve Burdo  
Rebecca Vaughn <mccmcsecretary@gmail.com>

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## LAFCo Appointment Interest

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**Steve Burdo** <sburdo@townofsananselmo.org>  
To: "mccmcsecretary@gmail.com" <mccmcsecretary@gmail.com>  
Cc: Brian Colbert <bcolbert@townofsananselmo.org>

Fri, Oct 21, 2022 at 3:18 PM

President Colbert and Members of MCCMC,

It is with great enthusiasm that I am applying for the appointment to the Marin Local Areas Formation Commission (LAFCo). I believe my experience working in local government, in addition to my current service on the San Anselmo Town Council and regional Joint Powers Authorities (JPAs), make me an ideal candidate for the appointment.

I bring a wealth of experience in various forms of local government and would relish the opportunity to apply my experience as a member of the LAFCo board. Through my service on the San Anselmo Town Council, I have the experience of serving on three JPAs (Ross Valley Fire Board, Marin Wildfire Prevention Authority, and the Marin Emergency Radio Authority) that each have their own unique charters, bylaws and rules of operation. Serving on these various forms of local government has given me a deeper appreciation for the process and thinking that has guided their formation, and I would be honored to be part of that process as a LAFCo commissioner.

I possess a passion for local government, a desire to effectively and efficiently deliver local governmental services, and a commitment to preservation of open space and agricultural lands. As such, I think you will find me a well-qualified candidate for the open appointment to LAFCo.

Sincerely,

Steve Burdo

Steve Burdo  
Vice-Mayor  
Town of San Anselmo