

# MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS AGENDA

**Wednesday, September 28, 2022  
5:30pm**

Hosted by the Town of San Anselmo and the City of Larkspur  
University of Redlands Marin Campus, Geneva Hall ~ 109 Seminary Road, San Anselmo, CA

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**5:30 PM to 6:00 PM: Business Meeting – to be held in Geneva Hall**

## **Agenda**

**1. Call to Order:** MCCMC President Brian Colbert

**2. Public Comment** (Limit 3 minutes per person)

### **3. Committee Reports**

3.a. Metropolitan Transportation Commission (MTC)

*3a. Report from Supervisor Damon Connolly*

3.b. Association of Bay Area Governments *Report will be on October agenda*

3.c. ~~BCDC Report from North Bay representative on the San Francisco Bay Conservation and Development Commission (BCDC)~~ *Report will be on October agenda*

3.d. Disaster & Citizen Corps Council Meeting (DC3)

*3d. Written report from Catherine Way, Larkspur*

3.e. Sonoma-Marín Area Rail Transit (SMART)

*3e. Written report provided by Dan Hillmer, Larkspur*

3.f. Golden Gate Bridge, Highway and Transportation District

*3f. Written report provided by Holli Thier, Tiburon*

3.g. MCCMC Water Policy Committee - Final Report, "Water Policy in Marin: How Councilmembers Can Productively Engage With Water and Wastewater Boards and Recommended Actions for Local Jurisdictions"

*3g. Final report, written by Stephanie Hellman, Eli Beckman, Maribeth Bushey, Chance Cutrano and Eli Hill.*

## **4. Business Items**

4.a. Consideration And Possible Adoption Of MCCMC Operating Budget For FY 2022-2023, With Annual Dues Set At \$850 For 2022-23 Only  
*Attachment 4a. Staff Report and attachment*

4.b. Announcement Of Upcoming Vacancies And Call For Letters Of Interest For The Following Committee Appointments:

Expiration of current terms will be announced and Letters of Interest will be solicited. Appointments will be made at the October 26, 2022 MCCMC Meeting, or by the City Selection Committee, as noted below.

4.b.1. MCCMC Representatives to League of California Cities, North Bay Division Executive Board for Calendar Year 2023.

Three seats have expiring terms:

Representative, 2nd Representative and Alternate Representative.

MCCMC Representatives are appointed annually for the upcoming calendar year. Incumbents are:

- 1st: Charles Lee, Corte Madera
- 2nd: Gabe Paulson, Larkspur;
- Alternate: Eli Beckman, Corte Madera

Incumbent Eli Beckman, Corte Madera, has indicated interest in seeking appointment to a one-year term as one of the two primary representatives and will submit a letter of interest.

A call for letters of interest will take place at the September 28<sup>th</sup> MCCMC meeting, with a vote on appointment scheduled for the October 26<sup>th</sup> meeting.

Attachment 4.b.1.: None

4.b.2. Marin Transit Board of Directors

Representatives to the Marin Transit Board:

Primary Representative 1; Primary Representative 2; Alternate Representative

- Primary Representative 1, Kate Colin, San Rafael: Seat expires January 1, 2023
- Primary Representative 2, Eric Lucan, Novato (leaving office): Seat expires January 1, 2024 – one year remaining on term.
- Alternate Representative: Brian Colbert, San Anselmo, Seat expires January 1, 2023

Incumbent Brian Colbert, San Anselmo has indicated interest in seeking appointment as one of the Primary Representatives and will submit a letter of interest.

Maribeth Bushey, San Rafael, has indicated interest in seeking appointment as one of the Primary Representatives and has submitted a letter of interest.

A call for letters of interest will take place at the September 28<sup>th</sup> MCCMC meeting, with a vote on appointment scheduled for the October 26<sup>th</sup> meeting.

Attachment 4.b.2.: Letter of Interest, Maribeth Bushey, dated September 20, 2022

4.b.3. Sonoma-Marin Area Rail Transit Board of Directors

MCCMC appoints one at-large member from a city other than Novato or San Rafael. The incumbent, Dan Hillmer, Larkspur, is not seeking re-election and will be leaving office in December. His current four-year term on the SMART Board expires February, 2025.

A call for letters of interest will take place at the September 28<sup>th</sup> MCCMC meeting, with a

vote on appointment scheduled for the October 26<sup>th</sup> meeting.

Attachment 4.b.3.: None

4.b.4. Marin Local Agency Formation Commission (LAFCo)

There are two vacancies with unexpired terms:

- One Primary Representative seat (vacated by Sashi Sabaratnam, Mill Valley) has 18 months remaining on the current four-year term, expiring May, 2024
- The Alternate Representative seat (which will be vacated by James Campbell, Belvedere) has 18 months remaining on the current four-year term, expiring May, 2024.

A call for letters of interest from elected interested in the LAFCo primary and alternate representative appointments will take place at the September 28<sup>th</sup> MCCMC meeting, with a vote on appointments by the City Selection Committee scheduled for the October 26<sup>th</sup> meeting.

Attachment 4.b.4.: None

- 4.c. Review of Draft Agenda for October 26, 2022 MCCMC Meeting To Be Hosted By the City of Novato

Attachment 4c: Draft agenda for October 26, 2022 MCCMC Meeting

- 4.d. Consideration and Possible Approve of Draft Minutes of the June 22, 2022 MCCMC Meeting

Attachment 4.d: Draft minutes of the June 22, 2022 MCCMC virtual meeting

ADJOURN: To the October 26, 2022 meeting, to be hosted by the City of Novato

Deadline for Agenda Items – October 19, 2022.

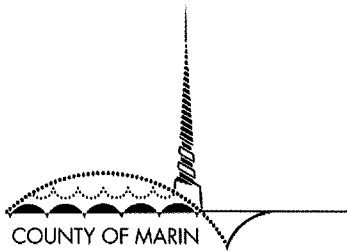
Please send to: [MCCMCSecretary@gmail.com](mailto:MCCMCSecretary@gmail.com)

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**6:00 PM to 7:30 PM: Program and Networking, Co-hosted by the Town of San Anselmo and the City of Larkspur**

**Geneva Terrace, University of Redlands Marin Campus, 109 Seminary Road, San Anselmo, CA**

1. Welcome and Introduction of Guests: President Brian Colbert
2. Special guest: Barry Finnerty, acclaimed jazz guitarist, and friends.



BOARD OF SUPERVISORS

**DAMON CONNOLLY**

First District

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September 28, 2022

Via email

Brian Colbert, President  
Marin County Council of Mayors and Councilmembers

Dear President Colbert:

The Metropolitan Transportation Commission (MTC) met today. Following is an update of topics of note on the MTC agenda.

MTC Executive Director

Therese W. McMillan, executive director of MTC and the Association of Bay Area Governments (ABAG) since 2019, notified the Commission that she will retire from both positions on January 31, 2023. MTC will provide details on the upcoming process for recruiting a new executive director.

Transit Oriented Community (TOC) Policy

The TOC Policy seeks to support the region's transit investments by creating communities around transit stations and along transit corridors. The TOC Policy is rooted in Plan Bay Area 2050. The TOC Policy applies to areas within one half-mile of existing and planned fixed-guideway transit stops and stations, including ferry terminals. The policy requirements consist of the following four elements: 1) minimum required and allowed residential and/or commercial office densities for new development; 2) policies focused on housing production, preservation and protection, and commercial anti-displacement and stabilization policies; 3) parking management; and 4) transit station access and circulation.

The TOC Policy allows for a broad range of densities within a station area **for new development**. It does not apply to existing development.

The following jurisdictions in Marin would appear to be subject to the TOC policy: Sausalito, Tiburon, Larkspur, San Rafael, and Novato, and maybe the County depending on where the half-mile lines fall from the SMART stations.

Compliance with the policy will have implications for future OBAG funding (OBAG 4) and possibly other regional discretionary funds. Jurisdictions will be given until 2026 to comply. MTC will begin implementation planning after adoption of this item by the Commission. I asked what resources MTC will make available to help jurisdictions come into compliance, both for PDAs and non-PDAs. We are sure to hear more about the TOC policy, and I welcome your input.

MTC approved this policy with 13 ayes, and 4 abstentions.

Bay Area Housing Finance Authority (BAHFA)

In my last report I provided an overview of the progress on Assembly Bill 1487 (Chiu, 2019) authorizing BAHFA to support the production and preservation of affordable housing by placing new revenue options on the ballot in the nine counties, in collaboration with the ABAG Executive Board. As previously reported, the State of California Department of Housing & Community Development provided a grant for BAHFA to launch 5 pilot programs.

Today we authorized a contract for web development of the BAHFA Doorway Housing Portal Pilot. The Doorway Housing Portal Pilot will create a user-friendly one-stop shop for rental housing listings and applications on a mobile device. The Doorway Housing Portal will make the leasing processing significantly simpler for both applicants and building owners. It will also provide us with data to improve policy, showing where there are gaps between applications and placements, and where there is unmet demand for housing. The project builds upon proven success with San Francisco's DAHLIA online application portal. The Portal is expected to launch in 2024, and will include Marin County at the time of the launch.

BAHFA continues to direct staff to move forward with placing a regional affordable housing bond on the November 2024 ballot.

Proposition 30

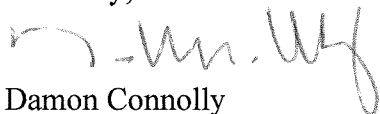
Proposition 30 would institute a 1.75 percent tax increase on personal income above \$2 million to raise funds for zero-emission vehicles (ZEV) and charging infrastructure (80 percent) and wildfire response and prevention (20 percent).

This measure is aimed at providing new, dedicated revenues to accelerate the state's transition to a zero-emission transportation system and provide new funding for fire prevention and response, a growing concern due to the impact of climate change on the severity of the fires. Transportation is the single largest source of global warming emissions and air pollution in the state. On August 25, the California Air Resources Board (CARB) approved the Advanced Clean Cars II rule which establishes a year-by-year roadmap so that by 2035 100% of new cars and light trucks sold in California will be zero-emission vehicles. The funds will be used to help households, businesses and governments pay for ZEVs, and to install and operate ZEV charging stations at places such as apartment buildings, single-family homes, and public locations. The funding from Proposition 30 will provide subsidies to encourage more California motorists and businesses to purchase these vehicles and provide significant funding for charging infrastructure. The Wildfire dollars will be used for housing, training and hiring permanent and seasonal firefighters and for prevention and suppression efforts.

MTC voted to endorse Prop 30 on the November 8, 2022 ballot, with 14 ayes, 2 noes, 1 abstention, and 1 absent. I voted to endorse.

As always, I welcome your input and questions.

Sincerely,



Damon Connolly

**Highlight Report on Disaster & Citizen Corps Council Meeting – September 8, 2022****Catherine Way, City of Larkspur Councilmember****MCCMC – DC 3 Representative**.....  
**County of Marin DC 3 Mission:**

- Review and evaluate disaster preparedness progress in the public and private sectors;
  - Promote disaster preparedness through communication and education;
- Harness the power of every resident through education and outreach, training and volunteer service to make their families, homes and communities safer from natural and/or man-made disasters or emergencies; and,
  - Report biannually to the Board of Supervisors.

**1. Reorganization of Office of Emergency Services**

The Matrix Consulting group presented the findings of their review of the Office of Emergency Services (OES) at the Disaster Citizens Corps Council (DC3) meeting on 9/8/2022.

Matrix proposed renaming OES as Office of Emergency Management (OEM) and will move the department from the Sheriff's office to County Fire with oversight by the County Administrators Office (CAO).

Matrix Consulting also suggested adding additional full-time positions to OEM including a full-time person focused on public outreach. Plan is to hire a Director starting in January 2023.

This reorganization could have some impact on DC3 and PDEP Subcommittee.

**2. The Great California Shakeout**

The Great California Shakeout is on Thursday October 20, 2022. <https://www.shakeout.org/california/>

DC3 challenges all cities to register their cities, themselves, their organizations, and encourage NRG's. Marin County goal is to get 50,000 people signed up for The Great Shakeout.

Follow these steps: Make a Plan; Share the Plan with their staff, department and/or volunteers; Conduct the Drill; and then Review and Discuss the event with their team at a staff meeting.

**3. September is National Preparedness Month**

Focused on pushing out these general preparedness messages in English and Spanish through newsletters, social media, and other channels.

Partnering with Marin Humane on this effort. MCOE is focused on Get Ready 5th Grade.

Sign up for alerts: <https://readymarin.org/>.

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Next DC3 Meeting: 3-5pm, Dec 8, 2022

DC3 Meetings are currently remote and are broadcast on Zoom and Facebook Live. They hope to return to Board Chambers, Civic Center, soon. Dates may be flexible.

Online: <https://www.marinsheriff.org/about-us/field-service-bureau/office-of-emergency-services>



**MCCMC SMART REPORT - SEPTEMBER 28, 2022 MEETING**

**9/7/2022 SMART BOARD MEETING SUMMARY**

**General Manager Cumins' Report to the Board of Directors – including recent news and events (Agenda Item #4)**

**Ridership Report**

**AUGUST 2022 SMART RIDERSHIP REPORT**

August 2022 saw a continued ridership increase for SMART, with total boardings 10% over July 2022. The return of students to school brought new riders, with youth ridership increasing from 7% in July to 11% in August. SMART also had 622 Clipper BayPass boardings in August, which is the new free fare program for SRJC students. Ridership recovery post-COVID continues, and August 2022 ridership was nearly double (93%) that of August 2021.

Throughout the region, automobile traffic levels have returned to pre-pandemic levels and transit agencies are seeing gradual ridership recovery. August average weekday ridership (1,802) was the highest since the pandemic began, and ridership exceed 2,000 riders for several days this month. SMART recovered to approximately 75% of pre-pandemic total monthly ridership in August. Weekend ridership continues to strong, though down slightly with summer drawing to a close. As a reminder, SMART modified services in March 2020 due to the COVID-19 pandemic, with weekend service annulled and weekday service reduced to 16 trips. In May 2021, SMART added back 10 weekday trips, resulting in the current 26 weekday trip schedule. Saturday service was also restored the last two weekends in May 2021, with 3 morning and 3 afternoon round trips. On May 1, 2022, SMART began Sunday service with 12 trips per day, and added 10 additional weekday trips on June 12, 2022. On October 3, 2022, SMART will be adding 2 additional midday trips, for a total of 38 trips per weekday.

- As General Manager Cumins has reported at previous board meetings, since January, SMART has seen steady growth in ridership.
- This July average weekday ridership (1,626) is up 68% since the previous July (966), and this August average weekday ridership (1,802) is 77% higher than the previous year (1,020).
- Comparing current ridership to pre-pandemic ridership – in August 2022 average weekday ridership (1,802) has grown to 76% of August 2019 average weekday ridership (2,369). By comparison, BART is currently at 37% of its pre-pandemic ridership.
- Average monthly ridership also continues to climb, this August's monthly average ridership (48,278) was up 93% over last August (25,020).

- Compared to pre-pandemic, this August's average monthly ridership (48,278) is 74% of August 2019 ridership (65,352).
- The real story of August ridership is the growth seen since the start of school in mid-August, average weekday ridership has increased 17% increase since August 15.

### **New Real-Time Train Location Information**

- SMART now features a real-time map and arrival prediction tool on the [SMART website](#).
- Clicking the link on the main site takes you to a live map, where riders can select their travel direction and stop to see an arrival prediction.
- General Manager Cumins showed screen shots from the Real Time train tracking tool in action.

### **Q&A With Board Directors**

- Director Fudge asked if the Real Time Train Locator is on the SMART eTicket app or just the SMART website?
  - The General Manager confirmed that that the eTicket app links to the SMART website.
- Director Hillmer asked in the context of increasing ridership – some years ago, it was stated that 80% of SMART's ridership lived within a ten-minute walking distance from a train station. As we return returned to higher ridership levels, is there a way to track to see if this trend has held or has the geography changed. Director Hillmer also asked if teacher and student population collaborated with that trend.
  - The General Manager said that he had not looked into this since joining SMART, but that SMART would look into that.

### **Regular Calendar**

#### **Agenda Item #7 – SMART Pathway Maps (Information/Discussion) – Presented by Emily Betts**

SMART has created updated pathway maps with improved legibility and updated information on pathway status. The maps are available in two formats: an online interactive version and printable files.

The previous set of SMART Pathway maps were last updated in 2020 and can be viewed here: <https://bit.ly/3CBQHAI>. Staff has received many requests from the public and the bicycle coalitions for more clear information on the pathway. Improving the pathway maps also emerged as a strong theme during SMART's listening sessions and outreach conducted in the spring. Since that time, SMART staff invested in GIS training to develop inhouse expertise and offer better maps to the public. The maps are based on Bicycle Coalition & public feedback, and are designed to provide readable, up-to-date information about the SMART Pathway/Great Redwood Trail Southern Segment.

While the Pathway is still being built out, we have created maps that show completed sections, future sections, and parallel paths that help fill in the current gaps. The routes shown to fill the gaps, labeled "City/County Gap Closure" are not meant as official recommendations by SMART, as route choice is a personal preference. Rather, the SMART Pathway maps are designed to be a useful tool to help a user plan a trip.



The online map is interactive, and users can turn layers off and on, including:

- Stations
- Pathway Status
- SMART Pathway
- City/County Gap Closure Routes
- SMART Rail track
- Schools

The maps are a work in progress and will be updated by staff over time. Additional detail can be added on completion status, amenities, etc.

The maps are posted on the SMART website at [https://www.sonomamarintrain.org/smart\\_pathway](https://www.sonomamarintrain.org/smart_pathway).

**Agenda Item #8 – SMART proposes to add 2 weekday roundtrip beginning October 3, 2022, bringing the weekday schedule to 38 trips – Presented by Emily Betts**

SMART plans to add 2 weekday roundtrip beginning Monday, October 3rd, bringing the weekday schedule to 38 trips. Changes will also be made to the weekday and weekend schedule to improve connections and better serve SMART's riders.

Pre-COVID, SMART was running 38 trips per weekday and 10 trips on weekend days. SMART modified services in March 2020 due to the COVID-19 pandemic, with weekend service annulled and weekday service reduced by 22 trips, down to 16 trips per day. In May 2021, SMART added service to the weekday schedule with two new morning trips and three new afternoon trips, resulting in 26 weekday trips. Saturday service was also restored in May 2021, and Sunday service in May 2022, with 3 morning and 3 afternoon round trips, resulting in 12 trips per day. In June 2022, SMART increased weekday service by 10 trips, bringing us to the current 36 weekday trip schedule.

The listening sessions conducted in the spring and accompanying ridership survey have provided public input that is helping guide the service planning decisions. The public has consistently requested midday train service, better coordination with major employers and school schedules, and improved connections to Larkspur Ferry.

Based on this feedback, and in response to Golden Gate Ferry schedule changes taking place in October, SMART is planning to make the following changes:

1. Adding one round trip midday, leaving Sonoma County Airport at 10:22am, and leaving Larkspur at 12:15pm.
2. Moving the 8:48am Northbound to a 3:27pm Northbound, to fill an afternoon service gap; this trip will serve Larkspur area employees and the new Petaluma City School District schedule; 3. Moving three weekend departure times to better align with the new ferry schedule, resulting in two new ferry connections.

These changes will provide service that better meets the needs of our community, offers more flexibility for midday trips, and more convenient connections to San Francisco. We

will continue to monitor ridership to ensure that resources are focused on the schedule that best serves our riders.

**Agenda Item #9 – Approve a Resolution Authorizing the General Manager to award Contract No. CV-PS-22-002 with American Rail Engineers Corporation for Railroad Bridge Inspection & Engineering Services for a total not-to-exceed contract amount of \$1,600,000 and a term through September 21, 2025, with two one-year options to extend the contract - Presented by Bill Gamlen**

SMART is required by the Federal Railroad Administration (FRA) to maintain a bridge management plan that specifies how SMART manages the bridges under its control. The plan includes such information as bridge inventory, annual inspection procedures, emergency response procedures, responsibilities, and other details for the management of our railroad bridges. SMART owns a variety of bridges, from moveable bridges to modern concrete trestles to older timber trestles. This contract will provide specialty bridge inspection and load rating expertise services to supplement SMART staff expertise. In addition, this contract will provide engineering services such as design work for bridge repairs, replacement, and railroad engineering.

SMART issued a Request for Proposals on June 17, 2022, for Railroad Bridge Inspection & Engineering Services. SMART received three (3) proposals on July 19, 2022 and rated them by a qualitative/descriptive (adjectival) method. Based on this rating method SMART concluded that American Rail Engineers Corporation was the highest-ranking proposer, with good understanding and approach to railroad bridge inspection, bridge evaluations and rail engineering services; and an excellent demonstrated history of providing similar services.

The scope of work for the contract may include bridge inspections, bridge load ratings, developing construction documents for bridge repairs, bridge replacements and railroad engineering services. Since this is an as-needed contract, individual task orders will be executed for specific work.

Staff recommended approving Resolution No. 2022-29 authorizing the General Manager to award Contract No. CV-PS-22-002 with American Rail Engineers Corporation for Railroad Bridge Inspection & Engineering Services for a total not-to-exceed contract amount of \$1,600,000 and a term through September 21, 2025, with two one-year options to extend the contract. The SMART Board of Directors approved this contract.

**Joanne Parker 12-year Anniversary**

- Joanne Parker is SMART's Grants Manager.
- Since Joanne started working at SMART in 2010, she has brought in \$415 million in capital and operating funds.

**New Communications & Marketing Manager**

- Julia Gonzalez has joined SMART as its new Communication & Marketing Manager.

- Julia's first day was Monday, August 29 and she brings more than 20 years of experience managing communications, marketing, and public relations for large public agencies, including 13 years of experience in the public transportation sector.
- In 2007 Julia joined the City of Santa Rosa where she managed communications and community outreach in the transportation and public works department.
- In 2016, Julia was promoted to the position of Communications Manager for Santa Rosa CityBus.
- Most recently Julia served as Assistant Vice President of Strategic Communications at Sonoma State University.
- Julia had previously served as SMART's Communications and Marketing Manager from 2019-2020.

This summary respectfully submitted by D Hillmer for MCCMC meeting 9/28/2022

## **Golden Gate Bridge, Highway & Transportation District Board of Directors Report Submitted By Holli Thier 9/23/22**

1. Hello Everyone! I hope you are all doing very well. Due to the timing of our meetings, I am pleased to give you the June through September Golden Gate Bridge Report.

I am committed to help all of our 11 Cities/Towns and County through my service. I want to make sure you know that I am always available to discuss issues with you, and do hope that you will reach out to me anytime at (415) 407-4843 or [hollithiertiburontowncouncil@gmail.com](mailto:hollithiertiburontowncouncil@gmail.com) or hollithierggb@gmail.com.

I want to thank all of you again for appointing me to the Bridge Board.

### **Highlighted Current Items From Past Meeting or Since Past Meeting**

#### **1. Golden Gate Ferry October Schedule Updates**

Beginning October 3, 2022, Golden Gate Ferry will implement schedule adjustments to better align trips with ridership demands, as well as to improve connections with partner agencies. These schedule changes only enhance ferry service, there are no service reductions. Please see the attached PDF.

#### **2. September 2022 Golden Gate Transit Service Changes**

Beginning September 11, 2022, Golden Gate Transit Service changed many scheduled trips. Please see the link [https://www.goldengate.org/assets/1/6/fall\\_2022\\_transit\\_guide1.pdf](https://www.goldengate.org/assets/1/6/fall_2022_transit_guide1.pdf)

#### **3. New Route 132 Early Morning Trips From Larkspur Ferry Terminal**

As of Monday September 12, 2022, Route 132 started operating two early morning trips from Larkspur Ferry Terminal to San Francisco Financial District Monday through Friday. These two morning trips accommodate passengers who prefer to commute via ferry but need

to be in the city earlier than the current ferry schedules allow. Please see the link

[https://www.goldengate.org/assets/1/6/fall\\_2022\\_transit\\_guide1.pdf](https://www.goldengate.org/assets/1/6/fall_2022_transit_guide1.pdf)

## **4. Join the Golden Gate Bridge Advisory Committees**

The Golden Gate Bridge, Highway and Transportation District sponsors four passenger advisory committees-

- [Pedestrian and Bicycle Advisory Committee \(PBAC\)](#)
- [Ferry Passenger Advisory Committee \(FPAC\)](#)
- [Bus Passenger Advisory Committee \(BPAC\)](#)
- [Advisory Committee on Accessibility \(ACA\)](#)

For more information on any committee or to request an application to join one, please email [pac@goldengate.org](mailto:pac@goldengate.org) or call 415-257-4417. Applications are accepted on an ongoing basis and will be evaluated without consideration of race, ethnicity, or national origin.

### **1. Agenda and Other Items Of Note**

**A. Clipper Fare Pilot Program-**The Board authorized a Public Hearing to receive public comment on establishing a Clipper fare pilot program to provide a fare discount through a monthly pass for riders destined to designated higher educational institutions or to specified major employers on Golden Gate Transit regional routes and regular (non-special event) Golden Gate Ferry service. The public hearing would take place virtually on Thursday, June 23, 2022, at 9:00 a.m.

**B. Hydrogen Fuel Cell Ferry Demonstration Project-**the Board Authorized our General Manager to execute an agreement in the amount of \$300,000 with the San Francisco Bay Area Water Emergency Transportation Authority regarding a six-month demonstration project on San Francisco Bay utilizing a hydrogen fuel cell ferry. This is an important first step to allow our employees to test the technology and help the District work to further reduce GHG emissions in accordance with our Climate Action goals.

**C. Golden Gate Bridge District Budget-**The GGB District FY 2022-2023 Budget was presented at the May Finance-Auditing Committee meeting , and I am providing the link for your reference. Of particular note are the Capital Projects benefitting our Marin County.

**1. FY 2022-2023 Proposed Budget Powerpoint Summary-**

<https://www.goldengate.org/assets/1/25/2022-0519-financecomm-no10-ppt-proposedbudget.pdf?9057>

**2. FY 2022-2023 Proposed Budget-**

<https://www.goldengate.org/assets/1/25/2022-0519-financecomm-no10-proposedbudgetattachment.pdf?9039>

## **Link To Minutes of Past Meeting**

**Please see attached the Meeting Minutes for September 23, 2022 Meeting**

**<https://www.goldengate.org/assets/1/25/2022-0923-boardmeeting-summaryactions.pdf?9452>**

**Please see attached the Meeting Minutes for August 26, 2022 Meeting**

**<https://www.goldengate.org/assets/1/25/2022-0826-boardmeeting-summaryactions.pdf?9386>**

**Please see attached the Meeting Minutes for July 22, 2022 Meeting**

**<https://www.goldengate.org/assets/1/25/2022-0722-boardmeeting-summaryactions1.pdf?9451>**

**Please see attached the Meeting Minutes for June 24, 2022 Meeting**

**<https://www.goldengate.org/assets/1/25/2022-0624-boardmeeting-minutes-signed.pdf?9399>**

Date Issued: June 24, 2022



**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF JUNE 24, 2022**

**Resolution No. 2022-047 (June 23, 2022 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the "Investment Report" for May 2022.

**Resolution No. 2022-048 (June 23, 2022 meeting of the Building and Operating Committee)**

Authorizes the General Manager to execute a General Agreement for the Cooperative Improvement of Visitor Experiences, Facilities, Services and Interpretation at the Golden Gate Bridge and Adjacent National Park Lands, with the National Park Service and the Golden Gate National Parks Conservancy to support and enhance visitor programs at the Golden Gate Bridge, as detailed in the staff report.

**Resolution No. 2022-049 (June 23, 2022 meeting of the Building and Operating Committee)**

Authorizes the General Manager to execute a two-year license agreement with the San Francisco Municipal Transportation Agency (SFMTA) for continued use of two bays, by Golden Gate Transit, on the street level Bus Plaza at Salesforce Transit Center in San Francisco, as detailed in the staff report.

**Resolution No. 2022-050 (June 23, 2022 meeting of the Building and Operating Committee)**

Approves award of Contract No. 2022-F-083, *Larkspur Ferry Terminal Berths and Channel Maintenance Dredging*, to Manson Construction, Inc., of Seattle, WA, in the amount of \$13,975,500; establishes a contingency for the Contract in the amount of \$2,096,325, equal to 15% of the contract award amount; and, authorizes a capital budget decrease in the amount of \$5,600,000 in the FY 22/23 Ferry Division Capital Budget for Project #2340, *Larkspur Ferry Terminal Berth and Channel Dredging – Construction*, as concurred with by the Finance-Auditing Committee, and as detailed in the staff report.

**Resolution No. 2022-051 (June 23, 2022 meeting of the Building and Operating Committee)**

Authorizes execution of the First Amendment to Professional Services Agreement No. 2021-F-018, *Larkspur Ferry Terminal Berth and Channel Maintenance Dredging Design, Pile Design and Permit Support Services*, with Anchor QEA, LLC, in an amount not to exceed \$136,110, and establishes a 15% contingency for the Professional Services Agreement in the amount of \$20,420, as detailed in the staff report.

**Resolution No. 2022-052 (June 23, 2022 meeting of the Finance-Auditing Committee)**

Authorizes operating budget transfers in the amount of \$6,000,000, or 2.5%, of the total FY 21/22 Operating Budget Expenses, as detailed in the staff report.

~ Continued on the next page ~



**Summary of Actions of the Board of Directors**  
**Meeting of June 24, 2022/Page 2**

**Resolution No. 2022-053 (June 23, 2022 meeting of the Finance-Auditing Committee)**

Authorizes a budget increase in the FY 22/23 Ferry Division Capital Budget for Project #2241, *FY22 Ferry Vessel Rehab*, in the amount of \$1,100,000, effective July 1, 2022, as detailed in the staff report.

**Resolution No. 2022-054 (June 23, 2022 meeting of the Finance-Auditing Committee)**

Authorizes the General Manager or his designee to execute for and on behalf of the District any documents necessary relative to the FY 22/23 State of Good Repair program; and, approves submission of the Ferry Division Capital Project #1940, *Purchase New Vessel*, for the FY 22/23 proposed project list to the Metropolitan Transportation Commission, as detailed in the staff report.

**Resolution No. 2022-055 (June 23, 2022 meeting of the Finance-Auditing Committee)**

Approves the Liability Insurance Program, effective July 1, 2022, as detailed in the staff report, to delegate to the General Manager the authority to purchase the Excess General and Automobile Liability Insurance, including Public Officials and Employment Practices Liability with Terrorism Risk Insurance Act coverage, with various insurance companies, with which the insurance broker is still negotiating, consistent with the terms described in the staff report up to a not to exceed premium amount of \$4,535,721; renews the Excess Workers' Compensation and Employers' Liability Insurance Program, Public Officials'/Employment Practices Liability Insurance Program, Fiduciary Liability Insurance Program for the Other Public Employee Benefits Trust Board, Crime Insurance Program, and Cyber Liability Program; approves the Property Insurance Program for building and facilities; renews the Marin Transit Bus Property Damage Program; and, continues funding the Restricted Bridge Self-Insurance Reserve Fund with an investment of 1,300,000.

**Resolution No. 2022-056 (June 23, 2022 meeting of the Finance-Auditing Committee)**

Authorizes execution of the Seventh Amendment to Contract No. 2019-D-067, *Interim Temporary Staffing Services*, with Techie Brains, Inc., of Normal, IL, in the amount of \$130,000, to provide support services for the Kronos Timekeeping System project and authorize the General Manager to approve future amendments to the agreement with Techie Brains if deemed in the District's best interest and if funds are available, as detailed in the staff report.

**Resolution No. 2022-057 (June 23, 2022 meeting of the Finance-Auditing Committee)**

Approves adoption of the FY 22/23 Proposed Operating and Capital Budgets, which includes changes to the Reserve Structure and Table of Organization; salary increases for the Coalition and Non-Represented employees, as salary increases for ATU-represented employees are to be negotiated; a Capital Contribution amount of \$21 million; authorizes budget increases for four Capital Projects by a total of \$8,477,000, to be funded with 100% District Reserves; and, approves all other related items, as detailed in the staff report.

**Ordinance No. 2022 (June 24, 2022 meeting of the Rules, Policy, and Industrial Relations Committee)**

Adopts Master Ordinance 2022, and repeals Master Ordinance 2017, to incorporate ordinances adopted by the Board since the adoption of Master Ordinance 2017, and approves related actions, as detailed in the staff report, with the understanding that staff will work with the attorneys and review the section on electric bicycles.

**Summary of Actions of the Board of Directors**  
**Meeting of June 24, 2022/Page 3**

**Resolution No. 2022-058 (June 24, 2022 meeting of the Rules, Policy, and Industrial Relations Committee)**

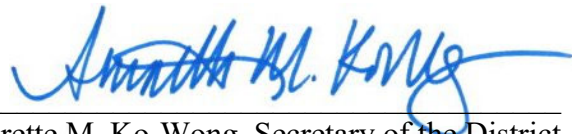
Approves implementation of an enhanced Vacation Accrual Policy in the Engineering Department, as detailed in the staff report.

**Resolution No. 2022-059 (June 24, 2022 meeting of the Rules, Policy, and Industrial Relations Committee)**

Approves actions relative to the Engineering Department reorganization and amends the Table of Organization accordingly, as detailed in the staff report.

**Resolution No. 2022-060 (June 24, 2022 meeting of the Board of Directors)**

Adopts a resolution in accordance with Assembly Bill 361, finding that the proclaimed state of emergency continues to impact the ability to meet safely in person, as detailed in the staff report.



Amorette M. Ko-Wong, Secretary of the District

Date Issued: July 22, 2022



**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF JULY 22, 2022**

**Resolution No. 2022-061 (July 21, 2022 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the “Investment Report” for June 2022.

**Resolution No. 2022-062 (July 22, 2022 meeting of the Board of Directors)**

Ratifies the emergency action of the General Manager to approve a contract with Valentine Corporation related to utility repairs at the Larkspur Ferry Terminal, as detailed in the General Manager’s Report.

**Resolution No. 2022-063 (July 21, 2022 meeting of the Transportation Committee)**

Adopts the findings of the Title VI equity analysis for Golden Gate Ferry service changes related to the COVID-19 pandemic that include service reductions on Larkspur, Sausalito, and Tiburon ferries. The equity analysis concludes that the changes do not have a disparate impact on minority passengers nor impose a disproportionate burden on low-income passengers, as detailed in the staff report.

**Resolution No. 2022-064 (July 21, 2022 meeting of the Finance-Auditing Committee)**

Authorizes the General Manager to file an application with the Metropolitan Transportation Commission for FY 22/23 Transportation Development Act, State Transit Assistance, and Regional Measure 2 funds to support bus, ferry, and paratransit services, in the amount of \$27,698,581, and any related revisions, as detailed in the staff report.

**Ordinance No. 2022-002 (July 22, 2022 meeting of the Finance-Auditing Committee)**

Approves establishment of a Clipper fare pilot program that would provide a fare discount through a monthly pass for riders destined to designated higher educational institutions or to specified major employers on Golden Gate Transit regional routes and regular (non-special event) Golden Gate Ferry service, and amends Master Ordinance 2022 accordingly, as detailed in the staff report.

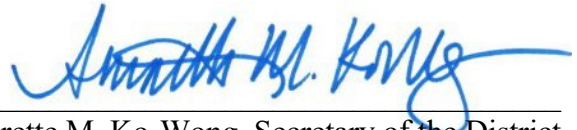
**Resolution No. 2022-065 (July 21, 2022 meeting of the Board of Directors)**

Adopts a resolution in accordance with Assembly Bill 361, finding that the proclaimed state of emergency continues to impact the ability to meet safely in person, as detailed in the staff report.

*~ Continued on the next page ~*

**Summary of Actions of the Board of Directors  
Meeting of July 22, 2022/Page 2**

**Special Note:** Board Item 8.B.1. from the meeting of the July 21, 2022, Rules, Policy, and Industrial Relations Committee will be considered at a future meeting.



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Amorette M. Ko-Wong, Secretary of the District

Date Issued: August 26, 2022



**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF AUGUST 26, 2022**

**Resolution No. 2022-066 (August 25, 2022 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the "Investment Report" for July 2022.

**Resolution No. 2022-067 (August 25, 2022 meeting of the Transportation Committee)**

Approves the execution of an inter-agency agreement between the Marin County Transit District and the Golden Gate Bridge, Highway and Transportation District for the District's provision of local fixed-route bus service in Marin County for a three-year and nine-month term, commencing October 1, 2022 (FY 2022-23), with two additional one-year options, as detailed in the staff report.

**Resolution No. 2022-068 (August 25, 2022 meeting of the Building & Operating Committee)**

Authorizes execution of Professional Services Agreement No. 2022-B-061, *Golden Gate Bridge Strong Motion Instrumentation Program*, with the State of California, Division of Mines and Geology, and establishes a contingency for the Agreement, as detailed in the staff report.

**Resolution No. 2022-069 (August 25, 2022 meeting of the Building & Operating Committee)**

Authorizes execution of the Third Amendment to PSA No. 2017-D-30, *San Rafael Transportation Center Relocation Analysis, Environmental Clearance, and Preliminary Design*, with Kimley-Horn and Associates; increases the project contingency; and, authorizes a capital budget increase in the FY 22/23 Bus Division Capital Budget for Project #1717, *San Rafael Transportation Center Relocation Analysis, Environmental Clearance, and Preliminary Design*, as concurred with by the Finance-Auditing Committee, and as detailed in the staff report.

**Resolution No. 2022-070 (August 25, 2022 meeting of the Building & Operating Committee)**

Approves award of Contract No. 2022-F-012, *Engineering and Detailed Design Services for the Construction of a New Build Ferry*, to Aurora Marine Design of San Diego, CA, to provide detailed design and engineering services for the construction of a new build ferry, as detailed in the staff report.

**Resolution No. 2022-071 (August 25, 2022 meeting of the Finance-Auditing Committee)**

Approves the establishment of a new capital project, Project #2321, *Suicide Deterrent System Rescue Training Net Project*, in the Fiscal Year 2022/2023 Bridge Division Capital Budget, for the construction of a rescue training net at the Southern Marin Fire Department facility in Mill Valley, California, as detailed in the staff report.

~ Continued on the next page ~

**Summary of Actions of the Board of Directors**  
**Meeting of August 26, 2022/Page 2**

**Resolution No. 2022-072 (August 25, 2022 meeting of the Finance-Auditing Committee)**

Authorizes the General Manager, or designee, to execute the 2022 Amended and Restated Clipper® Memorandum of Understanding with the Metropolitan Transportation Commission and all other transit operators using the Clipper fare collection system, as detailed in the staff report.

**Resolution No. 2022-073 (August 25, 2022 meeting of the Finance-Auditing Committee)**

Authorizes execution of a Professional Services Agreement relative to Request for Proposals No. 2022-D-009, *External Audit Services*, with Eide Bailly, LLP of Menlo Park, CA, for a three-year term, with two one-year options to be exercised at the discretion of the General Manager or designee, as detailed in the staff report.

**Resolution No. 2022-074 (August 25, 2022 meeting of the Finance-Auditing Committee)**

Approves premium rates for the District's Vision, Dental, Life Insurance and Employee Assistance plans for the six-month period of July 1st through December 31st, 2022, as detailed in the staff report.

**Resolution No. 2022-075 (August 26, 2022 meeting of the Board of Directors)**

Authorizes a Resolution of Appreciation to Myrna Melgar in Recognition of her Dedicated Service as Director of the Golden Gate Bridge, Highway and Transportation District Board.

**Resolution No. 2022-076 (August 26, 2022 meeting of the Board of Directors)**

Adopts a Resolution in Accordance with Assembly Bill 361 Finding That the Proclaimed State of Emergency Continues to Impact the Ability to Meet Safely in Person, as detailed in the staff report.



Amorette M. Ko-Wong, Secretary of the District

Date Issued: September 23, 2022



**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 23, 2022**

**Resolution No. 2022-077 (September 22, 2022 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the "Investment Report" for August 2022.

**Resolution No. 2022-078 (September 22, 2022 meeting of the Building & Operating Committee)**

Approves funding through approximately December 2023, and authorizes the following actions relative to Project #1526, *Golden Gate Bridge Physical Suicide Deterrent System Project*: 1) increases the project budget in the amount of \$4,637,000; 2) executes the Third Amendment to Professional Services Agreement No. 2018-B-07, *Golden Gate Bridge Physical Suicide Deterrent System and Wind Retrofit Construction Scheduling and Claim Review Services*, with Secretariat International, of Manhattan Beach, CA, in an amount not-to-exceed \$1,542,000; 3) executes the Third Amendment to Professional Services Agreement No. 2018-B-084, *Golden Gate Bridge Physical Suicide Deterrent Field Inspection Support Services*, with Summit Associates, of Concord, CA, in an amount not-to-exceed \$2,127,000; and, 4) increases the Fiscal Year 2022/2023 Bridge Division Capital Budget for Project #1526 in the amount of \$8,306,000, in concurrence with the Finance-Auditing Committee, and as detailed in the staff report.

**Resolution No. 2022-079 (September 22, 2022 meeting of the Building & Operating Committee)**

Approves award of sole source Contract No. 2022-F-084, *California Air Resource Board (CARB) Compliant Tier 4 Diesel Engines*, to Pacific Power Group of Kent, WA, in the amount of \$3,505,727, and authorizes a contract contingency of \$175,286 to cover unforeseen materials or services necessary to preserve and store the four engines, as detailed in the staff report.

**Resolution No. 2022-080 (September 22, 2022 meeting of the Finance-Auditing Committee)**

Authorizes the General Manager to request that the Metropolitan Transportation Commission (MTC) encumber \$4,341,929 in Revenue-based State Transit Assistance (STA) to MTC to support implementation of the Blue Ribbon Transit Transformation Action Plan to allow for the disbursement and payment of \$4,341,929 to MTC to implement the Action Plan, as detailed in the staff report.

**Resolution No. 2022-081 (September 23, 2022 meeting of the Board of Directors)**

Adopts a Resolution in Accordance with Assembly Bill 361 Finding That the Proclaimed State of Emergency Continues to Impact the Ability to Meet Safely in Person, as detailed in the staff report.

  
Amorette M. Ko-Wong, Secretary of the District

## PARKING

Parking at the Larkspur Terminal and overflow lots is available for Larkspur Ferry customers for daily use. All spaces (including HOV, disabled, and motorcycle) are subject to the parking fee.

Weekdays (between 5:00 am and 1:00 pm)	\$2/day \$20/monthly permit
Weekdays after 1:00 pm Weekends/ Holidays	<b>FREE</b>

More information:  
[goldengate.org/ferryparking](http://goldengate.org/ferryparking)

**MISSED THE  
LAST FERRY TO  
LARKSPUR?**

Go to Bay A at the Salesforce Transit Center and take Golden Gate Transit Routes 130 or 150. To access Larkspur Ferry Terminal, disembark at Hwy 101/Lucky Drive Bus Pad.

## ONE-WAY FERRY FARES

	Larkspur	Sausalito	Tiburon	Angel Island*
<b>Adult</b> (19 – 64)	\$13.50	\$14.00	\$14.00	\$14.00
<b>Clipper® Adult</b>	\$8.50	\$7.50	\$7.50	\$9.00
<b>Youth</b> (5-18)				
<b>Seniors</b> (age 65+)	\$6.75	\$7.00	\$7.00	\$7.00
<b>Disabled or Medicare</b> with approved ID				
<b>Children</b> (age 4 & under) Limit 2 per full-fare adult.	<b>FREE</b>	<b>FREE</b>	<b>FREE</b>	<b>FREE</b>

\*Please purchase round-trip as tickets are not available for purchase on Angel Island

## TICKETS & CLIPPER CARDS

Purchase tickets and Clipper cards using terminal machines in Larkspur, Sausalito, and San Francisco. Pay with your smartphone using Clipper in your mobile wallet. Visit [clippercard.com](http://clippercard.com) for details. One Clipper card per person.



## TRANSFERS

Transfer credit available to Clipper users transferring between GGF and the SMART train, Muni, or Marin Transit Route 219. See *Transit Guide* or visit [goldengate.org](http://goldengate.org) for details.

## CUSTOMER SERVICE

**Call 511**

(say "Golden Gate Transit,"  
then "Operator") 711 TDD ☎



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**LARKSPUR  
SAUSALITO  
TIBURON &  
ANGEL ISLAND**



**TO | FROM SAN FRANCISCO**  
**OCT. 3, 2022 - JAN. 1, 2023**



## LARKSPUR

## SAUSALITO

## TIBURON

## FERRY TERMINAL LOCATIONS

### Monday - Friday (excluding Holidays)

### Monday - Friday (excluding Holidays)

### Monday - Friday (excluding Holidays)

Depart Larkspur	Arrive SF	Depart SF	Arrive Larkspur
6:40	7:10	7:15	7:45
7:25	8:00	8:10	8:40
7:55	8:25	8:45	9:20
8:50	9:25	9:45	10:20
10:00	10:35	10:45	11:20
<b>12:10</b>	<b>12:45</b>	<b>12:55</b>	<b>1:30</b>
<b>1:50</b>	<b>2:25</b>	<b>2:35</b>	<b>3:05</b>
<b>3:15</b>	<b>3:50</b>	<b>4:00</b>	<b>4:30</b>
—	—	<b>4:45</b>	<b>5:15</b>
<b>4:40</b>	<b>5:15</b>	<b>5:30</b>	<b>6:00</b>
<b>5:25</b>	<b>5:55</b>	<b>6:05</b>	<b>6:35</b>
<b>6:10</b>	<b>6:40</b>	<b>6:50</b>	<b>7:20</b>
<b>7:30</b>	<b>8:05</b>	<b>8:15</b>	<b>8:45</b>

### Saturdays, Sundays & Holidays

Depart Larkspur	Arrive SF	Depart SF	Arrive Larkspur
8:30	9:30	<b>12:20</b>	<b>1:20</b>
9:20	10:20	<b>2:40</b>	<b>3:40</b>
11:10	<b>12:10</b>	<b>4:45*</b>	<b>6:00*</b>
<b>1:35</b>	<b>2:30</b>	<b>6:00</b>	<b>7:00</b>
<b>5:20</b>	<b>6:20</b>	<b>8:00</b>	<b>9:00</b>

\*This trip is a 1 hour and 15 minute crossing time.

## BRINGING YOUR BIKE

Bicycles, including electric bikes, are welcome aboard all Golden Gate Ferry vessels with the understanding that customers may need to carry their bike up or down a flight of stairs to embark/disembark. Bikes are accepted on first-come, first-served basis. Space on high-speed vessels is limited. Bikes must be walked, no riding in the terminal area.

### Saturdays, Sundays & Holidays

Depart Sausalito	Arrive SF	Depart SF	Arrive Sausalito
—	—	10:35	11:05
11:20	11:50	<b>12:05</b>	<b>12:35</b>
<b>1:30</b>	<b>2:00</b>	<b>2:25</b>	<b>2:55</b>
<b>3:25</b>	<b>3:55</b>	<b>4:20</b>	<b>4:50</b>
<b>5:15</b>	<b>5:45</b>	<b>6:30</b>	<b>7:00</b>
<b>7:15</b>	<b>7:45</b>	—	—

## HOLIDAY SERVICE

**NO SERVICE** on Thanksgiving, Christmas & New Year's Days. **HOLIDAY** service on Friday after Thanksgiving, Dec. 26 & Jan 2. Customer Service is closed on Thanksgiving, Christmas & New Year's Days. Parking is free on Thanksgiving, Christmas & New Year's Days.

## REASONABLE MODIFICATIONS

For requests for ADA Reasonable Modifications, visit [goldengate.org/accessibility](http://goldengate.org/accessibility)  
Information subject to change

### Saturdays, Sundays & Holidays

Depart Tiburon	Arrive SF	Depart SF	Arrive Tiburon
—	—	9:40	10:30
10:40	11:10	<b>12:35</b>	<b>1:05</b>
<b>1:50</b>	<b>2:45</b>	<b>3:00</b>	<b>3:30</b>
<b>3:40</b>	<b>4:35</b>	<b>4:45</b>	<b>5:15</b>

## ANGEL ISLAND

### Monday - Friday (excluding Holidays)

Depart SF	Arrive Angel Is.	Depart Angel Is.	Arrive SF
9:20	9:50	10:05	10:40
10:50	11:20	11:30	<b>12:20</b>
<b>2:00</b>	<b>2:30</b>	<b>2:50</b>	<b>3:20</b>
<b>3:35</b>	<b>4:25</b>	<b>4:35</b>	<b>5:05</b>

### Saturdays, Sundays & Holidays

Depart SF	Arrive Angel Is.	Depart Angel Is.	Arrive SF
9:40	10:10	10:20	11:10
11:20	11:50	11:55	<b>12:25</b>
<b>12:35*</b>	<b>2:00</b>	<b>2:10</b>	<b>2:45</b>
<b>3:00</b>	<b>3:50</b>	<b>4:05</b>	<b>4:35</b>

\*This trip is a 1 hour and 25 minute crossing time.

Light = A.M. **Bold** = P.M.



**Larkspur:** 101 East Sir Francis Drake Blvd

**Sausalito:** Humboldt & Anchor streets

**Tiburon:** Tiburon Blvd & Main Street

**San Francisco:** Foot of Market Street & Embarcadero, **GATE B** behind SF Ferry Building

**New!** Early morning bus service to

SF from Larkspur Ferry Terminal.

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**TO DEPARTURE TIME!**

## **Water Policy in Marin | How Councilmembers Can Productively Engage with Water and Wastewater Boards and Recommended Actions for Local Jurisdictions**

### **Background**

In 2021, the Marin Municipal Water District forecasted that it would run out of water within a year. Luckily, two atmospheric rivers brought abundant rain to Marin late in the year. This close call showed us, elected members of the Cities and Towns in the District's service area, that there is an urgent need to examine Marin's water system to consider policies and solutions to better provide for a reliable supply for potable and non-potable needs now and in the future. In October 2021, MCCMC quickly stood up a Water Policy Ad Hoc Committee ("the Committee") to investigate the opportunities available to local jurisdictions to help create a resilient water supply across Marin.

The Water Policy Ad Hoc Committee met 12 times between November 2021 and September 2022. The Committee formed three subcommittees that conducted research and provided recommendations to the Water Policy Ad Hoc Committee. In addition, the full Committee consulted with a variety of stakeholders engaged in water management in Marin County. The Committee's approach can be found in *Appendix A*.

Concurrently with this Committee's research, several other entities have initiated studies of water supply and water resilience in Marin County, providing valuable research and recommendations on water supply including the Marin Civil Grand Jury's June 2022 , [A Roadmap for Water Resilience for the Marin Municipal Water District](#), and Marin Municipal Water District's [Strategic Water Supply Assessment](#). This Ad Hoc Committee recognizes the Marin Municipal Water District's Strategic Water Supply Assessment is ongoing, and recommends all MCCMC members continue to engage in that process.

There is growing expectation to see innovative alternatives, more investment to solve our current water supply issues. This should include expanding stormwater capture capacity, scaling sustainable water supplies like wastewater recycling, deepening conservation and efficiency commitments through enhanced incentive programs, outreach and education, particularly around outdoor water use, and modernizing monitoring technology to check for water waste and peak water use.

This MCCMC Water Policy Ad Hoc Committee recognizes all water as a precious resource: surface water, groundwater, stormwater, and wastewater should be considered in a comprehensive water management strategy. Protecting and increasing our water supply is a "group effort" where all sectors of our communities and jurisdictions must work together. This Ad Hoc Committee acknowledges that water and wastewater agencies have direct purview over the delivery of potable water, there are system-wide opportunities for partnerships and cooperation between the water providers and the local cities and towns.

## Strategic Conclusions

1. All subsets of water resources (i.e. potable, wastewater, stormwater) should be considered one resource in aggregate and treated as such.
2. Potable water is a scarce and valuable resource; using potable water where nonpotable water will suffice should be considered a waste of potable water to be addressed.
3. Cities and Towns have little direct jurisdiction over potable water supply and water distribution infrastructure in Marin.
  - Cities and Towns *do* have direct jurisdiction over groundwater, rainwater, and decentralized greywater sources.
4. Cities and Towns have jurisdiction over plumbing and water use/handling within their boundaries, and can:
  - Impose conditions of approval on developments such as dual plumbing
  - Offer water conservation programs to assist residents
  - Reduce use of potable water in municipal operations (e.g. parks, sports fields)
  - Handle stormwater to maximize beneficial use (e.g. lagoons, drainage swales)
5. Councilmembers should use their role as elected officials to advance sustainable potable and nonpotable water sources:
  - Councilmembers who serve on water or wastewater agency boards should use those positions to advance sustainable water supply projects.
  - Councilmembers should coordinate with board members of water and wastewater agencies serving their cities, and advocate for more efficient and use of water resources
6. Cities and Towns, as well as ratepayers, need stronger data about water usage to inform messaging and policies related to conservation.
  - Councilmembers should advocate for automated metering for customers and jurisdiction-level data from the water agencies.
7. Marin water and wastewater agencies should actively explore joint projects and consolidation opportunities to move towards an integrated water supply and treatment system.
8. MMWD must develop and implement a measurable plan to reduce its “loss rate,” through leaks or metering, of about 11% of the water it treats.
9. Marin water and wastewater agencies should aggressively pursue the significant federal funding available for water supply, infrastructure, and resiliency projects.

## Next Steps

This Ad Hoc Committee recommends that MCCMC member cities and towns incorporate in their operations advocacy for strategic leadership, and use our role in land use planning to advance innovative potable and nonpotable water resources to increase water efficiency and reduce overall demand.

This Ad Hoc Committee recommends that MCCMC member cities and towns work in collaboration with water and wastewater agencies to provide a sustainable long-term water supply for Marin County with greater resiliency to drought conditions and climate change.

## APPENDIX A: Ad Hoc Committee Process / Framework

### Approach

The MCCMC Water Policy Ad Hoc Committee is focused on improving opportunities to achieve sustainable water supply and demand outcomes through more coordinated effort:

- **Formation:** Based on the clear and present challenges of water supply and demand, the MCCMC Water Policy Ad Hoc Committee was established.
  - Identify committee members
  - Establish subcommittees
    - **Recycled Water**
      - Identify opportunities to minimize/eliminate use of potable water for irrigation and toilet plumbing
    - **Local Policy and Programs**
      - Identify best practices and successful water supply/conservation/management policies in other jurisdictions state-wide
    - **Grants & Funding**
      - Identify opportunities for funding for all types of conservation programs and infrastructure efforts
- **Exploration:** Each subteam listed above investigated the problem space to make informed decisions about where to focus effort.
  - Regional stakeholder engagement
    - Congressman Jared Huffman
    - State Senator Mike McGuire
    - State Assemblymember Marc Levine
    - Water Utilities (2)
      - Marin Municipal Water District, North Marin Water District
    - North Bay Watershed Association
    - Wastewater/Sanitation Agencies/Districts (14)
      - Central Marin Sanitation Agency, Novato Sanitary District, Las Gallinas Sanitary District, Ross Valley Sanitary District, San Rafael Sanitation District, County No. 2 Sanitary District, City of Mill Valley Sanitary/ Sewage Agency of Southern Marin, Alto Sanitary District, Homestead Valley Sanitary District, Almonte Sanitary District / Sewage Agency of Southern Marin, Tamalpais Community Services District, Richardson Bay Sanitary District, Sausalito-Marín City Sanitary District, County No. 5 Sanitary District
    - Marin Coalition of Sensible Taxpayers
    - Marin Coalition for Water Solutions
    - Paul Mann, Water Champions (private sector)
  - Problem space
    - Potable Supply and Delivery Infrastructure

- Primary Stakeholders: Water Utilities
  - Considerations: Intertie, desalination, reservoir expansion, optimize reservoir operations, reduce unmetered loss (leaks)
- Potable Demand
  - Primary Stakeholders: Residential (Single-family, multi-family), Commercial/Industrial, Municipalities, San Quentin
  - Considerations: Conservation/Incentives (lawn replacement subsidies, Flume meter subsidies, agency-wide automated metering, use of Community Based Social Marketing, monthly usage targets instead of regional reduction goals)
- Non-potable Supply and Delivery Infrastructure
  - Primary Stakeholders: Wastewater/Sanitation Agencies/Districts, agencies that handle stormwater
  - Considerations: Delivery of recycled water via trucks/purple-pipes, graywater permits, rainwater catchment, groundwater banking
- Non-potable Demand
  - Primary Stakeholders: Residential (Single-family, multi-family), Commercial/Industrial, San Quentin
  - Considerations: Irrigation, toilets, dust control, sewer line flushing
- Large number of agencies/districts
- Public conversation mostly focused on enhancing potable supply
- Opportunities to leverage ordinances, policies, and building codes (Housing Elements, Permits)
- Hookup moratorium and impact on development
- [Funding and Grant opportunities \(State, Federal\)](#)

## APPENDIX B: Proposed Actions

**Proposed Actions:** Below is a list of recommended actions.

<b>Pain Point</b>	<b>Desired Outcome</b>	<b>Initiative Type</b>	<b>Next Step</b>	<b>Owner / Resource Partner</b>
No code for graywater permits	Establish code for graywater permits	Policy	Engage staff to initiate development of graywater ordinance	Council / Staff
Potable water being used for non-potable applications	Reduction/elimination of potable supply for non-potable applications	Advocacy	Identify top users of potable water for outdoor irrigation	Subcommittee
Public conversation mostly focused on expanding potable supply	Empirical, transparent analysis of potable/non-potable, supply / demand	Advocacy	Engage water agencies in conversation and request formal analysis to examine non-potable supply and demand factors	Subcommittee
Difficult to secure funding for “first-mile” of purple pipe infrastructure	Build “first-mile” of purple pipes from Central Marin Sanitation Agency to Canal Neighborhood	Funding	Initiate funding request to Federal Government in support of infrastructure for underserved community members	Subcommittee
Insufficient incentives for wide adoption of dual-plumbed developments	Dual-plumbed projects are common, especially where purple pipe infrastructure is already in place	Policy	Encourage Housing Elements to include policies to incentivize developers to dual-plumb	Council / Staff
Excessive number of districts/agencies is inefficient	Consolidation of districts/agencies	Advocacy	Analyze retirement schedule and engage Marin LAFCo	
Potable water being used for irrigation	Wide adoption of rainwater catchment for irrigation. Progressive	Policy or Program	Analyze costs to implement rainwater	Subcommittee

	restrictions on potable irrigation?		catchment via bulk purchase	
Water storage in aquifers in Marin County	Put water in depleted underground aquifers in Marin	Program	Begin analysis of potential in Marin and Sonoma for water banking	MMWD
Wastewater resources being directed to Bay rather than fully treated / used	Wastewater further treated and used for potable / non-potable uses	Project	Analyze cost and capacity of building recycled water facilities	Wastewater agencies & districts
Stormwater resources being directed to Bay rather than captured / treated / used	Evaluate capture, treatment, and use of stormwater for economical / technical feasibility and environmental impacts	Program	Engage stormwater management professionals (DPW) to initiate feasibility evaluation	Council / Staff (is all Marin stormwater handled by municipal/County DPWs?)
Potable water used to fill portable toilets	Use of nonpotable or recycled water only in portable toilet filling	Policy	Engage staff to develop non-potable porta-potty protocol	Council / Staff
Pricing & usage restrictions do not complement each other to reduce consumption		Policy		MMWD
Inefficient and outdated domestic and commercial fixtures	Ensure faucets, toilets, showerheads, dishwashers, laundry machines, etc are highly efficient	Policy	Develop time-of-sale policies and inspection program for local building inspectors	Council/Staff

**MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS  
STAFF REPORT**

REPORT DATE: September 22, 2022  
MEETING DATE: September 28, 2022

**TO:** Honorable Members Of The Marin County Council Of Mayors And Councilmembers  
**FROM:** Rebecca Vaughn, MCCMC Clerk/Treasurer  
**THROUGH:** Brian Colbert, MCCMC President  
**SUBJECT:** Consider Adoption of MCCMC Operating Budget for FY 2022-2023, With Annual Dues Set at \$850 for 2022-23 Only

⚙ ⚙ ⚙ ⚙ ⚙ ⚙ ⚙ ⚙

**PURPOSE:**

To discuss and consider adoption of MCCMC Operating Budget for FY 2022-2023, with annual dues lowered from \$950 to \$850 for 2022-23 only.

**BACKGROUND:**

In September 2020, the membership, on the recommendation of the MCCMC Executive Committee, voted to temporarily decrease dues, from \$950 per year to \$750 per year for 2020-21. The reduction was recommended due to the shift to virtual meetings due to the COVID-19 pandemic and savings realized in the budget for Business Meetings/Dinners, which allows for MCCMC to pay a host city up to \$220 for dinner cost of \$55 each for the President, Secretary and up to two of the city's guest speakers. For 2021-22, staff recommended an increase to \$850 per city to account for the anticipated return in in-person meetings for at least some of the 2021-22 business year. As in person meetings did not occur, staff will be utilizing some of the savings to cover host city special guests for the 2022-23 business year.

For 2022-23, staff is recommending continuation of dues at the \$850 per year level, given the partial to return to in-person meetings. There are five in person meetings planned for 2022-23 and three zoom meetings. The focus of the in person meetings will be networking opportunities for elected officials and other attendees, with local and regional leaders invited as guests to provide updates and facilitate intergovernmental networking. Staff proposes utilizing a portion of the savings from the previous business year to cover attendance of additional guests for each of the five host cities throughout the year, paying for up to 6 guests at a cost of \$330 per meeting, or a total of \$1650 for five in-person meetings.

In September 2015, the membership, on the recommendation of the Mayors Select Committee, voted to increase annual dues to \$950 per city/town per year, due to reaching the end of a period where a surplus in funds was being spent down.

Until 2009, membership dues were \$750.00 per year. In 2010, they were reduced to \$500 per year to spend down a surplus and to provide the membership with some relief during the recession. They were increased each year thereafter according to the table below, and eventually returned to \$750.00 per year:

2010 = \$500
2011 = \$600
2012 = \$650
2013 = \$750 (per adopted budget for fiscal year)
2014 = \$750 (per adopted budget for fiscal year)
2015 = \$950 per recommendation of Mayors Select Committee and approved by



## Business Item 4.a

membership in adopted budget for fiscal year 2015-16, through the 2019-20 year.

2020 = \$750, reduced from \$950 due to move to virtual meetings during pandemic

2021 = \$850, to allow for a possible return to in person meetings

The **actual** 2021-22 Budget showed the following revenues and expenditures:

Revenues:

• Carryover	\$ 5,163.00
• Annual Membership Dues	<u>\$ 9,350.00</u>
	\$14,513.00

Expenditures:

• Stipend - Secretary/Treasurer	\$ 5,600	(lower than expected due to payment of \$800 after July statement cycle had closed, and no payment for Nov/Dec and Jul/Aug (\$450x4=\$1800)
• Business Meetings/Dinners (President, Secretary + 2 speakers)	\$ 0	(meetings were virtual during the 2021-22 business year)
• Operating Expenses	<u>\$ 1,263.00</u>	
	\$ 6,863.00	

Net Income/Carryover to 2022-23: \$ 7,650.00

Expenditures for the upcoming 2022-23 business year are difficult to predict given the partial return to in-person meetings (anticipated at 5 in person meetings during this business year) and the new format that will be carried out on a trial basis this year. However most expenses can budgeted for with some degree of certainty. At present, cash on hand, after accounting for payments that weren't processed before the July 31 bank statement cycle, will leave a surplus sufficient to absorb another one year reduction in annual membership dues, while increasing the amount paid to host cities for additional guest speakers.

The Executive Committee feels it is prudent to recommend a reduction in annual membership fees for 2022-23 in order to continue to provide some economic relief in light of the economic strain cities/towns are experiencing as a result of the COVID-19 pandemic.

Staff believes that even with budgeting for a partial return to in person meetings, along with retaining virtual meeting capability, that there is still some savings that can contribute to continuing the reduction in the fee per city from \$950 to \$850. The annual membership dues would then likely revert back to the prior \$950 level for 2023-24, assuming a full return to in-person meetings, or the Mayors Select Committee can discuss setting an appropriate dues amount at its annual meeting schedule to coincide with the April 2023 MCCMC meeting.

### OPTIONS TO CONSIDER:

1. Consider approving draft MCCMC Operating budget with annual membership dues for 2022-23 set at \$850 (the same amount as 2021-22, but less than the \$950 annual dues amount established in 2015)
2. Provide other direction to staff, including consideration of a dues reduction or increase in an amount other than what was presented.

Attachment:

1. Draft MCCMC Operating Budget for 2022-23

# Marin County Council of Mayors and Councilmembers

## Proposed Budget for 2022-23

	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Proposed	Notes
<b>REVENUES</b>	<i>a/o August 2018</i>	<i>a/o August 2019</i>	<i>a/o August 2020</i>	<i>a/o August 2021</i>	<i>a/o August 2022</i>	
Carryover (Cash on Hand)	2,968	3,149	5,381	5,163	7,650	
Annual Membership Dues	10,450	10,450	8,250	9,350	9,350	
<b>TOTAL</b>	13,418	13,599	13,631	14,513	17,000	Consider 2nd yr of lower dues (\$850 instead of \$950) for 2021-22 (2010=\$500; 2011=\$600; 2012=\$650, 2013-15=\$750 2014-15, surplus spent down. Dues recommended to increase for 2015-16 to \$950 by Mayors Select Committee 2020-21 temp reduced to \$750, 2021-23, \$850
<b>EXPENSES</b>						
01 Stipend - Secretary/Treasurer	7,800	6,600	7,650	5,600	8,200	\$800/mo for 8 months, \$450/mo for 4 months (Nov/Dec due to cancelled meetings)
02 Business Meetings/Dinners	1,540	990	0	0	1,650	Anticipated trial of In-Person mtgs Sept/Oct, Apr/May/June; and zoom meetings Jan/Feb/Mar - Payment for MCCMC guests of \$55/per person, for up to 6 guests at 5 in person meetings
03 Operating Expenses	930	628	818	1,263	1,125	Zoom subscription (\$509.88= 9 mos basic zoom/cloud storage @ 24.99/mo, 3 mos zoom webinar/cloud storage @ 94.99/mo); \$300 for new/replacement nametags; \$65 for GoDaddy website annual domain and security renewals; \$250 for outgoing president gift and misc supplies
04 Capital Expenses	0	0	0	0	0	
<b>TOTAL</b>	10,270	8,218	8,468	6,863	10,975	
<b>NET INCOME (LOSS)</b>	3,148	5,381	5,163	7,650	6,025	Paid out stipend for June, (\$800), and June Zoom reimbursemt (\$94.99) after July 2022 statement cycle had closed; didn't pay Nov/Dec and July/Aug stipends (\$450x4 = \$1800)
<b>EXPENDITURE DETAIL</b>						
01 Stipend - Secretary/Treasurer	7,800	6,600	7,650	5,600	8,200	Paid out stipend for June, (\$800), and June Zoom reimbursemt (\$94.99) after July 2022 statement cycle had closed; didn't pay Nov/Dec and July/Aug stipends (\$450x4 = \$1800)
\$800/month x 10 months, \$450/month x 2 months)						

02	Dinners for MCCMC President, Secty and up to 2 speakers (\$55 x 4 x 9 meetings, unless Nov is cancelled)	1,540	990	0	0	1,650	MCCMC pays for up to 2 speakers; ceiling for dinner that can be charged by cities is \$55/pp (Anticipated trial of In-Person mtgs Sept/Oct, Apr/May/June; and zoom meetings Jan/Feb/Mar - Payment for MCCMC guests of \$55/per person, for up to 6 guests at 5 in person meetings)
03	Operating Expenses						
	Badges	33	160	0	0	300	New members and replacement badges
	Postage/Printing	0	0	0	0	0	Packet and Agenda copying
	Gifts	304	135	0	176	250	Plaques/gifts for outgoing Presidents - will need to buy multiple plaques for past president, for those who still have not received theirs. Still trying to source someone who can make a pin plaque
	Web site and monthly fees	545	285	759	1,087	1,112	Note: 3 yr renewal paid Feb 2022, \$359.64 will need to be paid in Feb 2025. 7 months of Zoom webinar @ \$94/mo = \$664.93 (8 mos of zoom in fy2020-2021; 8 mos of zoom in 2021-22, but 1 month was paid after Aug statement closed and will show up on next budget cycle); GoDaddy annual domain renewal \$31.16 (Feb 2022), and annual privacy protection \$31.16 (May 2022)
	Bank Service Charges	48	48	59			\$16/month for months when balance falls below \$3,000. No fees charged in 2021/22,
04	Capital Expenses						
	Replace Sound System	0	0	0	0	0	Most venues now provide sound system
	Hand-Held Recorder & Software	0	0	0	0	0	
<b>TOTAL EXPENSES</b>		<b>10,270</b>	<b>8,218</b>	<b>8,468</b>	<b>6,863</b>	<b>11,512</b>	



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## Request for Appointment to Represent MCCMC on Marin Transit

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**Maribeth Bushey** <Maribeth.Bushey@cityofsanrafael.org>  
To: Rebecca Vaughn <mccmcsecretary@gmail.com>  
Cc: Mayor Kate <Kate.Colin@cityofsanrafael.org>

Tue, Sep 20, 2022 at 1:07 PM

Dear MCCMC colleagues - I am looking forward to seeing all of you at our upcoming MCCMC meetings. As I have been on the San Rafael City Council since 2013, I know most of you and welcome the newly elected members.

I respectfully request that MCCMC appoint me to San Rafael Mayor Kate Colin's seat on Marin Transit. Mayor Kate's term on Marin Transit ends in January 2023. As a former commuter, I am very familiar with local transit and an advocate for having a system that is efficient and effective. In addition to my personal experience with local transit, I also bring the critical deep knowledge about transit in San Rafael.

San Rafael's transit center is the busiest one in Marin County and embedded in our city's downtown. We know that the majority of transit-dependent riders live in the Canal neighborhood of San Rafael and this low-income population has additional challenges around housing and safety. I understand how these issues intersect and will continue to bring that important perspective to Marin Transit.

The San Rafael Bettini Transit Center is a project overseen by the Golden Gate Bridge District and has a signed MOU with Marin Transit and the City of San Rafael as well. If/when the Transit Center is remodeled, it is imperative that all three agencies are on the same page as the project moves forward in order to secure the additional state- and federal-funding that will be needed to complete the project. As a San Rafael Councilmember, I will be able to accurately provide San Rafael's input.

I am eager to serve in this role and would be honored to serve as one of MCCMC's representative on this important board. Thank you for considering my appointment.

Sincerely,  
Maribeth Bushey

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**MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS  
DRAFT AGENDA**

Wednesday, October 26, 2022

In person, to be hosted by the City of Novato

Start time: 5:30pm – Business meeting / 6:00pm Social Hour

- 1. Call to Order**
- 2. Public Comment** (Limit 3 minutes per person)
- 3. Welcome and Introduction of Guests**

- 4. Presentation:** To be determined

**5. Tentative Committee Reports**

- 5.a. Metropolitan Transportation Commission – Supervisor Connolly
- 5.b. Association of Bay Area Governments
- 5.c. BCDC / Report from North Bay representative on the San Francisco Bay Conservation and Development Commission
- 5.d. Homeless Committee
- 5.e. Marin County Disaster Council Citizen Corps
- 5.f. Marin Transit
- 5.g. Sonoma/Marin Area Rail Transit Commission
- 5.h. Golden Gate Bridge & Highway Transportation District
- 5.i. Transportation Authority of Marin
- 5.j. MCCMC Legislative Committee
- 5.k. Local Agency Formation Commission

**6. Business Meeting**

- 6.a. Consideration and Possible Action to Make Appointments to Committees.

Expiration of current terms were announced and Letters of Interest were solicited at the September 28, 2022 meeting. Appointments will be made at the October 26, 2022 MCCMC Meeting, or by the City Selection Committee, as noted below.

1. MCCMC Representatives to League of California Cities, North Bay Division Executive Board for Calendar Year 2023.

Three seats have expiring terms:

Representative, 2nd Representative and Alternate Representative.

MCCMC Representatives are appointed annually for the upcoming calendar year.

Incumbents are:

- 1st: Charles Lee, Corte Madera
- 2nd: Gabe Paulson, Larkspur;
- Alternate: Eli Beckman, Corte Madera

Incumbents Gabe Paulson, Larkspur, and Eli Beckman, Corte Madera, have indicated interest in seeking appointment to one-year terms as the two primary representatives and will submit letters of interest.

A call for letters of interest will take place at the September 28th MCCMC meeting, with a vote on appointment scheduled for the October 26th meeting.

2. Marin Transit Board of Directors

Representatives to the Marin Transit Board:

Primary Representative 1; Primary Representative 2; Alternate Representative

- Primary Representative 1, Kate Colin, San Rafael: Seat expires January 1, 2023
- Primary Representative 2, Eric Lucan, Novato (leaving office): Seat expires January 1, 2024 – one year remaining on term.
- Alternate Representative: Brian Colbert, San Anselmo, Seat expires January 1, 2023

Incumbent Brian Colbert, San Anselmo has indicated interest in seeking appointment as one of the Primary Representatives and will submit a letter of interest.

Maribeth Bushey, San Rafael, has indicated interest in seeking appointment as one of the Primary Representatives and has submitted a letter of interest.

A call for letters of interest will take place at the September 28th MCCMC meeting, with a vote on appointment scheduled for the October 26th meeting.

3. Sonoma-Marin Area Rail Transit Board of Directors

MCCMC appoints one at-large member from a city other than Novato or San Rafael.

The incumbent, Dan Hillmer, Larkspur, is not seeking re-election and will be leaving office in December. His current four-year term on the SMART Board expires February, 2025.

A call for letters of interest will take place at the September 28th MCCMC meeting, with a vote on appointment scheduled for the October 26th meeting.

4. Marin Local Agency Formation Commission (LAFCo)

There are two vacancies with unexpired terms:

- One Primary Representative seat (vacated by Sashi Sabaratnam, Mill Valley) has 18 months remaining on the current four-year term, expiring May, 2024
- The Alternate Representative seat (which will be vacated by James Campbell, Belvedere) has 18 months remaining on the current four-year term, expiring May, 2024.

A call for letters of interest from elected interested in the LAFCo primary and alternate representative appointments will take place at the September 28th MCCMC meeting, with a vote on appointments by the City Selection Committee scheduled for October 26, 2022.

6.b. Review of Draft Agenda for the October 26, 2022 MCCMC Meeting

6.c. Consideration and Possible Action to Approve the Draft Minutes of the June 22, 2022 MCCMC Meeting Held Via Zoom Webinar

**8:30 PM ADJOURN: to the January 25, 2022 meeting – to be held via Zoom Webinar**

*Deadline for Agenda Items – January 18, 2023 Please send to:*  
[MCCMCSecretary@gmail.com](mailto:MCCMCSecretary@gmail.com)

**MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS  
DRAFT MINUTES**

**Wednesday, June 22, 2022  
VIA VIDEOCONFERENCE  
6:00pm**

**Members Present**

Belvedere: Councilmember Kemnitzer  
Corte Madera: Mayor Casissa;  
Fairfax: Mayor Hellman; Councilmembers Ackerman, Coler, Goddard  
Larkspur: Mayor Hillmer; Councilmember Haroff  
Mill Valley: Councilmembers Carmel, Perry, Sabaratnam  
Novato: Mayor Lucan; Vice Mayor Wernick, Councilmembers Athas, Eklund, Milberg  
Ross: Mayor Robbins; Vice Mayor Kuhl; Councilmember McMillan  
San Anselmo: Councilmember Colbert  
San Rafael: Mayor Colin;  
Sausalito: -  
Tiburon: Councilmembers Fredericks, Thier

**Ex Officio:** Corte Madera Town Manager Todd Cusimano; Ross Town Manager Christa Johnson;  
MCCMC Secretary Rebecca Vaughn

**Guests were:** District Attorney Lori Frugoli; Supervisor Katie Rice;

**Call to Order**

President Sashi Sabaratnam called the meeting to order at 6:00p.m., and welcomed everyone to the meeting of the Marin County Council of Mayors and Councilmembers via webinar, for June 22, 2022.

A roll call of the Marin towns/cities was taken. There was a quorum of the 11 Marin cities/towns present, with representatives from 10 cities/towns in attendance (Sausalito not present).

President Sabaratnam then called for Public Comment.

**3. Public Comment:**

1. Veronica Geretz, SURJ Marin – She spoke about Assembly Bill 1185. She stated that SURJ stands for Standing Up For Racial Justice, and that Black and brown community members throughout the county, have let them know loud and clear that AB 1185 has everything to do with racial justice. She summarized that the state legislature passed AB 1185 over a year ago, and it gave county supervisors full authority to create sheriff oversight commissions with full subpoena power. AB 1185 also authorizes an appointed committee to investigate, audit, and review internal law enforcement investigations, including community complaints and use of force incident. Review boards can reduce government spending, an important note on the legal defense of officer misconduct, and help create policies that prevent misconduct in the future.

SURJ Marin hosted a State of Racism in Marin event in Fairfax on June 18<sup>th</sup> and the keynote speaker at the event spoke about and called attendees to take action around AB 1185 in Marin. Several local elected officials were in attendance and they reflected how much they learned about the AB 1185 implementation process in Marin and suggested that SURJ provide an informational update tonight.

**4.d.**



Currently, the Marin County Human Rights Commission has been tasked with drafting a proposal for how Marin County would implement AB 1185 and they plan to have that proposal ready to present to the Board of Supervisors in the coming month. She plans to return to MCCMC in September with an update around where this process stands, and how elected officials can get involved. Please reach out between now and then with any questions by emailing [info@surjmarin.org](mailto:info@surjmarin.org).

2. District Attorney Lori Frugoli – She stated that she thinks it is important to pay attention to that legislation the board of supervisors indicated this past week. She had the impression that they are supportive of it and there is a lack of understanding as to what the subpoena power is, so it is very important to pay attention to that.

She also thanked all of the cities who supported their gun buyback program, and Mayor Kate and Stephanie Hellman really led the charge for fundraising on behalf of the cities. Mayor Kate can fill in on the rest, but suffice it to say at minimum, it was an amazingly grateful and rewarding afternoon. They got more than 500 firearms and are going to have another event.

3. Mayor Kate Colin, San Rafael – She will put a report out so all the cities and towns can see the number of weapons that were turned in, how it broke down to assault weapons and ghost guns and everything that. She echoed DA Frugoli's words, and thanked everyone for their participation. It was really successful.

Hearing no additional public comment, President Sabaratnam asked everyone to review the written committee reports that were provided for the packet, and introduced the first business item, as there were no presentations scheduled.

#### **4. Presentations: None**

- 5. Committee Reports:** All Committee reports were submitted in writing and are available in the [agenda packet on the MCCMC website](#). President Sabaratnam thanked those who submitted written reports and encouraged the membership to review the reports.

- 5.a. Metropolitan Transportation Commission (MTC)  
5a. Written report from Supervisor Damon Connolly
- 5.b. Association of Bay Area Governments  
5b. Written report from Pat Eklund, Novato
- 5.c. BCDC Report from North Bay representative on the San Francisco Bay Conservation and Development Commission (BCDC)  
5c. Written report from Pat Eklund, Novato
- 5.d. Golden Gate Bridge, Highway & Transportation District  
5d. Written report from Holli Thier, Tiburon
- 5.e. MCCMC Legislative Committee  
5.e. Written reports from Chair Alice Fredericks, Tiburon
- 5.f. Sonoma-Marin Area Rail Transit District (SMART)  
5f. Written report provided by Dan Hillmer, Larkspur

**4.d.**

- 1  
2 5.g. Transportation Authority of Marin  
3 5.g. Written report provided by Alice Fredericks, Tiburon  
4  
5  
6

7 **6. BUSINESS MEETING**

- 8 6.a. Action Item from MCCMC Legislative Committee Regarding AB1721, California  
9 Emergency Services Act: Request for MCCMC Body to Review Proposed Amendment  
10 and Issue Support Position  
11 Attachment 6a: Summary of AB1721 and Proposed Amendment  
12

13 Legislative Committee Chair Alice Fredericks, Tiburon, summarized that this bill, AB1721  
14 was brought to the Legislative Committee by John McCauley, Mill Valley, who retired from  
15 his council seat. AB 1721 establishes a \$400-million seismic retrofit program for multifamily,  
16 soft story buildings and it will be administered by the California Office of Emergency  
17 Services and the California Earthquake Authority. The funding program proposes priorities  
18 to community of high seismic risk and owners of units serving households of low and  
19 moderate income. Soft stories refers to housing units where the first story does not have  
20 the shear strength to support the housing above it in a seismic event. According to the  
21 proponent, John McCauley, of the amendment that is being requested here, this is typical  
22 of pre-1980 housing structures, at least in the City of Mill Valley, with retail or garages on  
23 the ground story and then housing above.  
24

25 The bill itself restricts funding availability to buildings of at least five and a maximum of 20  
26 units. A third of the multifamily structures in Mill Valley are three to four units according to  
27 the retired council member. And he requested that the bill be supported and based on the  
28 characteristics of eligible family structures in Mill Valley, which is probably typical of other  
29 small jurisdictions, and that the bill be amended to make multifamily structures of at least  
30 three units, rather than five, eligible for the funding for the soft story retrofits. She then  
31 asked for any questions and a possible motion to support the Mill Valley position of support  
32 and amend.  
33

34 President Sabaratnam asked Councilmember Fredericks to provide background on why the  
35 issue was brought before the full MCCMC body. Councilmember Fredericks responded that  
36 the Committee typically focuses on bills that deal with the funding of the government itself.  
37 These grants go directly to the owners of the building, the way the bill is set up now. So the  
38 cities and towns are not involved. The Committee also looks at funding for the cities and  
39 the anything that affects our ability to provide services. You could make an argument that  
40 this is health and safety and it's part of our purview.  
41

42 President Sabaratnam noted that John McCauley just cycled off the council the previous  
43 night, and soft stories, and making sure that Mill Valley wouldn't lose some of their more  
44 naturally affordable housing stock. was a particularly important issue during his time on  
45 council.

**4.d.**

Councilmember Pat Eklund noted that the League of California Cities does support this bill and it says that AB 1721 will help give cities the flexibility to prioritize and focus resilience and mitigation programs to ensure we maximize the safety and wellbeing of future disaster victims.

A motion to support and amend was made by Beach Kuhl, Ross. President Sabaratnam asked Councilmember Fredericks to confirm the next steps, and Councilmember Fredericks responded that MCCMC provides the authority to the Legislative Committee, and the Committee's staff sends it out the letter. She reminded to group not to forget the amendment to give it broader applicability.

There was a motion and second (Kuhl / Coler) to approve a "Support" position, and a proposed amendment, to AB 1721 The motion was approved by roll call vote of the cities/towns present, 9-0-1-1 (San Rafael abstained, Sausalito absent)

#### 6.b. Report Out From City/County Services Subcommittee

Attachment 6b: No attachment, verbal report only

President Sabaratnam provided a verbal summary of the work undertaken by the Committee, which was formed to better understand the services provided by the County and how they're funded. Through the work of the committee, the goal was to better identify the most strategic opportunities for collaboration that will return the greatest benefit to Marin's residents.

She explained that, after discussion with several city managers and county staff, it was determined that the broad nature of the assignment of the committee presented logistical challenges. It was also felt that members of MCCMC and MMA, the Marin Managers Association, should work on identifying topics affecting city/county relations and invite appropriate people to make presentations to one or both bodies. The experience of this committee has led to a discussion about the process by which MCCMC committees are formed.

MMA members suggest that a process that seeks the input of MMA about committees before they are formed would help MMA understand the interests of MCCMC, and give MMA an opportunity to provide feedback and identify resources prior to the formation of a committee. It is proposed that MCCMC form a new committee to review the bylaws specifically with respect to the formation of committees and the timing of financial requests. So the recommendations from the committee captured here are to consider taking a deeper look at the actual MCCMC subcommittee practice versus the bylaws. The bylaws require that subcommittees either accomplish a task or investigate in specific area, and then they should submit a final report and disband. Committees are not intended to generate policy recommendations on an ongoing basis because that is the purview of the Councils.

1 One recommendation is to do that deeper dive. The sub-recommendations are to request the  
2 Homeless subcommittee provide a written report outlining the scope of their work, programs  
3 initiated in any follow up data or metrics, and requests the county of Marin provide a written  
4 report outlining the scope of their work, programs initiated in any follow up data or metrics  
5 with regard to recent financial requests. And then MCCMC and MMA should work on  
6 identifying topics affecting city/county relations and invite appropriate people to make  
7 presentations to one or both bodies.

8  
9 At the initial meeting, there was a robust discussion. There were some people who wanted to  
10 stick with the original question and area of inquiry. And there was a lot of interest in what the  
11 County/HHS is doing. But everybody felt that the grounds have sort of shifted a little bit on  
12 this topic and we needed to come back to the body if we were going to change what it is that  
13 the committee was going to be looking at.

14  
15 Corte Madera Town Manager Todd Cusimano spoke about the Marin Managers  
16 Association's perspective on this Committee, and MCCMC committees in general, and  
17 focusing on whether there a way that our two groups (MCCMC and MMA) can better  
18 communicate? The subcommittees that were formed, were formed at the MCCMC level, but  
19 there's a whole bunch of other stakeholders that should be part of that conversation, give  
20 historical context, who's doing what.

21  
22 The discussion that took place was "Hey, if we're going to form committees, what is the best  
23 way to go about it?" Not attacking one sub subcommittee or another, just adding some  
24 process. And the business meeting concept came to play where they would potentially  
25 cancel three or four MMA meetings, and ask the MCCMC group to do the same thing and  
26 have a meeting with all of us talking about big picture things like "What are the issues for this  
27 year? What do we want to work on?".

28  
29 Town Manager Cusimano concluded his discussion stating that he wants this subcommittee  
30 to ultimately do some work of city/county services, but he strongly urges MCCMC to consider  
31 pausing for a second and focusing on bylaws, maybe some process recommendations  
32 before we do that because before we form this group, he thinks we need to bring the entire  
33 MMA in with the MCCMC and have an open, honest conversation with everyone. And then,  
34 that will set the stage for what we want to accomplish and we'll go attack this.

35  
36 Following additional questions and answers, There was a motion and second (Kuhl /  
37 McMillan) to continue the discussion of the recommendations in the report and what to do  
38 about this subcommittee at the September meeting. The motion was approved by roll call  
39 vote of the cities/towns present, 9-0-1-1 (San Rafael abstained, Sausalito absent)

40  
41 **\*\*Post-meeting follow-up:**

42 Following the meeting, President Sabaratnam provided the City/County Services  
43 Subcommittee report and supporting documents for distribution to the group. The report was  
44 sent out via email to the MCCMC membership on Friday, June 24, 2022 and the report can  
45 be viewed on the MCCMC website: <http://www.mccmc.org/wp-content/uploads/MCCMC-City-County-Services-Committee-Final-Report-June-21-2022-Final-compressed.pdf>  
46

1 There was also a request to distribute the current MCCMC Bylaws as an informational and  
2 educational item, for those who may be new to MCCMC. The current MCCMC Bylaws, and  
3 amended and approved on March 28, 2018 can be viewed on the MCCMC website:  
4 <http://www.mccmc.org/wp-content/uploads/MCCMC-By-Laws-Amended-2018.pdf>

- 5  
6  
7 6.c. Consideration and Possible Approval of the 2022-2023 Meeting Schedule and List of  
8 Host Cities  
9 Attachment 6c: 2022-2023 Draft meeting schedule and list of host cities

10  
11 A proposed meeting schedule for 2022-23 was presented, which proposes a combination  
12 of in person and virtual meetings. In-person meetings are tentatively scheduled for  
13 September, October, April, May and June, and hosts are asked to hold the events  
14 outdoors where possible. Zoom meetings are scheduled for January, February and  
15 March, when it is more difficult to meet outdoors. Brian Colbert noted the focus on  
16 providing networking opportunities, and that San Anselmo is scheduled to host the  
17 September meeting, and Novato is scheduled to host the October meeting. Cities are  
18 encouraged to team up to co-host the meetings to keep costs down and volunteers  
19 are sought for hosting the April, May and June meetings.

20  
21 There was support for the calendar/meeting schedule. Several council members  
22 request continued hybrid options for those who are unable to attend in person. It was  
23 also asked if it could be noted on invitations that the meeting will be outdoors so that  
24 people can make informed decisions on whether they would attend. There was a  
25 request that host cities choose venues that have good air circulation indoors and  
26 access to outdoor areas.

27  
28 President Sabaratnam called for a vote to approve the meeting schedule for 2022-23  
29 There was a motion and second (McMillan / Athas) to approve the MCCMC meeting  
30 schedule for 2022-23. The motion was approved by roll call vote of the cities/towns  
31 present, 9-0-1-1 (Tiburon abstained, Sausalito absent)

- 32  
33  
34 6.d. Review of Draft Agenda for the September 28, 2022 MCCMC Meeting  
35 Attachment 6d: Draft agenda for September 28, 2022 meeting

36  
37 There were no comments on the draft agenda.

- 38  
39 6.e. Consideration and Possible Action to Approve the Draft Minutes of the May 25, 2022  
40 MCCMC Meeting Held Via Zoom Webinar  
41 Attachment 6e: Draft minutes for May 25, 2022 meeting  
42

1 There was a motion and second (Kuhl / Fredericks) to approve the minutes of the May 25,  
2 2022. The motion was approved by roll call vote of the cities/towns present, 10-0-1  
3 (Sausalito absent)

4  
5 6.f. Consideration and Possible Appointment of Executive Committee:  
6 President and Vice President for 2022-23 Term

7 6.f.1: Nominations for MCCMC Vice President for 2022-23

8 6.f.2: Nominations for MCCMC President for 2022-23

9 Attachment 6f1: Letter of Interest from Melissa Blaustein, Sausalito

10 Attachment 6f2: Letter of Interest from Brian Colbert, San Anselmo

11  
12 President Sabaratnam introduced the item and stated that nominations for President and  
13 Vice President were received at the May 25, 2022 meeting, with Brian Colbert and Melissa  
14 Blaustein nominated for President and Vice President, respectively, and their letters of  
15 interest were included in the agenda packet. She called for any additional nominations from  
16 the floor and hearing none, a vote was called.

17  
18 There was a motion and second (Colbert / Hillmer) to appoint Melissa Blaustein, Sausalito, to  
19 serve as MCCMC Vice President for the 2022-23 Term. The motion was approved by roll call  
20 vote of the cities/towns present, 10-0-1 (Sausalito absent)

21  
22 There was a motion and second (Colin / Athas) to appoint Brian Colbert, San Anselmo, to  
23 serve as MCCMC President for the 2022-23 Term. The motion was approved by roll call vote  
24 of the cities/towns present, 10-0-1 (Sausalito absent)

25  
26  
27 **Adjournment**

28  
29 The meeting was adjourned at 7:09pm to the next regular meeting scheduled for September 28, 2022  
30 to be held in person and hosted by the Town of San Anselmo.